

**Board of Public Works and Safety
Regular Meeting Minutes
October 7, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Interim DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held September 16, 2019
2. Board of Works Claims.
 - Pension Payroll in the amount of \$54,686.31
 - #092019 BOW Contracts/Utilities in the amount of \$253,684.22
 - #092119 Sewer Utilities in the amount of \$22,962.38
 - #091719 RDC Contracts/Utilities in the amount of \$16,887.31.
 - Payroll in the amount of \$394,975.40
 - #092719 BOW Contracts/Utilities in the amount of \$22,167.43
 - #092819 Sewer Utilities in the amount of \$53,025.57
 - #092619 RDC Contract/Utilities in the amount of \$85,524.25
 - #092419 RDA Lease Rental Revenue Bond in the amount of \$9,457,799.00
 - #100519 Sewer Utilities in the amount of \$34,871.81
 - #100219 RDC Contracts/Utilities in the amount of \$20.72
 - #100719 BOW General Obligations in the amount of \$43,524.71
 - #100619 Sewer Utility General Obligations in the amount of \$28,549.00
 - #100419 BOW Contracts/Utilities in the amount of \$70,195.48q

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Requesting Approval to Block a Portion of the Sidewalk in Front of 110 W. Jefferson Street During Renovation of the Facade – Senior Planner Joanna Myers presented this request for Ian Brown the owner of the property at 110 W. Jefferson Street who received a façade grant for this location. Ms. Myers stated this work should occur within the next two weeks, and they would like to block a portion of the sidewalk in front of 110 W. Jefferson Street for an unknown length of time. A discussion was held. Mr. Swinehamer made a motion to approve the request but not to exceed November first as the deadline for completion, Ms. Jones seconded the motion. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Resolution No.: 19-07 A Resolution Authorizing Single Source Purchase & Permitting Purchasing Agent to Purchase Compatible Equipment, Accessories & Replacement Parts- DPW Interim Superintendent Sally Brown stated this is a request to authorize Single Source Purchase & Permitting Purchasing Agent to Purchase Compatible Equipment, Accessories & Replacement Parts for pumps in the Young's Creek Corridor. The cost of these two replacements pumps would be approximately \$200,690.92, with a quote that is good for 60 days. City Attorney Gray stated there is only one source to purchase these items from so therefore we do not have to bid out the project. A discussion was held. Mr. Swinehamer made a motion to approve in the amount of \$200,690.92, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Budgetary Resolution No.: 19-02 Authorizing a Transfer from WWTP Capital \$52,400.20 to WWTP Supplies \$42,210.20; & WWTP Lab Technician \$10,190.00 - Interim DPW Superintendent Sally Brown stated this request is to authorize a transfer from WWTP Capital in the amount of \$52,400.20 to WWTP Supplies in the amount of \$42,210.20 & WWTP Lab Technician in the amount of \$10,190.00. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Present & Request Approval for On Call Policy for Street Department Workers to Begin in 2020 - Street Commissioner Brett Jones stated he would like approval for an On Call Policy for the Street Department Workers to begin in 2020, and presented the policy to the Board. Mr. Jones explained this policy to the board. A discussion was held. Mr. Swinehamer made a

motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Order 19-002-009 thru 19-002-012 for the City Court

Addition Project - Senior Planner Joanna Myers explained each of these change orders to the Board, and stated these should be the last change orders for this project. A discussion was held. Mr. Swinehamer made a motion to approve with the Mayor signing all documents, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

CrossRoads to Provide Professional Services Relative to the City of Franklin's Existing

Storm Water Rate Structure - City Attorney Lynn Gray presented this request from CrossRoads Engineers to provide professional services relative to the City of Franklin's Existing Storm Water Rate Structure, and stated the cost would be \$4,800.00. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Recommendation to Award bid for Amphitheater Project Phase 1

Demolition to - Complete Demolition Services as the Lowest & Most Responsive Bidder in the amount of \$178,924.00 - City Engineer Mark Richards presented this request, and stated that bids were opened last week for this project, with six companies submitting base bids for the project & alternate bids for dead tree & brush removal: Green Demolition Construction – Base Bid \$204,403.42 – Alternate Bid - \$25,000.00; Complete Demolition Services – Base Bid \$170,374.00 – Alternate Bid - \$8,550.00; Casey Bertram – Base Bid \$259,978.48 – Alternate Bid - \$88,449.98; Beaty Construction, Inc. – Base Bid \$198,625.00 – Alternate Bid \$33,131.25; Yardberry Excavating – Base Bid \$423,140.00 – Alternate Bid \$28,500.00; Duncan Robertson, Inc.- Base Bid \$199,235.00 – Alternate Bid \$14,250.00. The engineers estimate was \$161,415.00 with an Alternate Bid of \$21,375.00 making the total engineers estimate \$182,790.00. Complete Demolition Services came in under the engineering estimate with a total base bid & alternate of \$178,924.00, which was deemed to be the lowest most responsive & responsible bid. A discussion was held. Mr. Swinehamer made a motion to approve the notice of award of the bid to Complete Demolition Services, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Proposed 2020 Sewer Budgets -WWTP, Sewer Billing, Maintenance & MS4 - Mayor Barnett presented the proposed 2020 Sewer Budgets-WWTP; Sewer Billing; Maintenance & MS4 to the Board. A discussion was held. Mr. Swinehamer made a motion to approve subject to Council approving the Salary Ordinance, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Update on Opioid Litigation - City Attorney Gray gave an update on the ongoing Opioid Litigation, and stated she is recommending we continue to pursue litigation. A discussion was held.

Other Business

Request to File Liens on Unkempt Property – Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Parks Superintendent Orner stated he would like to thank the Police, Street, DPW & Fire Departments for their help with the Fall Vintage Festival.

Police Chief Cochran stated the Police Department is working to help Senior Services, and the Johnson County Food Pantry by parking a police car at Kroger for the community to fill with food. Chief Cochran also stated that the Police Department is having a flag raising for Breast Cancer Awareness month tomorrow night.

Fire Chief McElyea stated they received a FEMA grant for \$223,744.54, which will be used to purchase new radios, and thanked Deputy Chief Tames & Donald Sutherland for their hard work on this grant.

Interim DPW Superintendent Brown stated that Mitchell & Stark broke ground today on the Phosphorus Removal & UV Project.

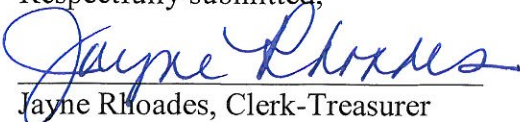
Sewer Billing Manager Phillips stated that the Keystone Software upgrade has been moving forward.

Fleet Manager Jones stated he is asking for permission to dispose of a DPW ag tractor and spreader, and to accept bids for replacing these items. Mr. Jones stated the sale of these two items would probably bring around \$40,000 to \$45,000. It was agreed for Mr. Jones to move forward on this project.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:40 p.m.

Respectfully submitted,



Jayne Rhoades, Clerk-Treasurer

Enrolled: 10/22/19



Steve Barnett, Mayor

Attest:



Jayne Rhoades, Clerk-Treasurer