

**Board of Public Works and Safety
Regular Meeting Minutes
July 15, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Interim DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, Street Commissioner Brett Jones, City Engineer Mark Richards, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held July 1, 2019
2. Board of Works Claims.
 - Payroll in the amount of \$451,630.55
 - #070619 Sewer Utilities in the amount of \$33,699.81
 - #070519 BOW Contracts/Utilities in the amount of \$56,165.16
 - #070419 RDC Contracts/Utilities in the amount of \$236,747.83
 - #071119 RDC Contracts/Utilities in the amount of \$674,859.95
 - #071519 BOW General Obligations in the amount of \$42,917.00
 - #071419 Sewer General Obligations in the amount of \$44,294.69
 - #071519 BOW Contracts/Utilities in the amount of \$199,103.75
 - #071319 Sewer Utilities in the amount of \$7,272.97

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Request to Change S. Water St. between Wayne St. & Monroe St. to One-Way Heading North with Parking on both sides of the Street - Tabled from Previous Meeting – Anita Sickels Ward came back, and stated this is being brought back from the previous meeting. City Engineer Richards stated that B2S Labs will not be getting rid of their parking lot, and he would vote against changing this street to one-way traffic, as it would be very confusing, and there have been no accidents on this block in the last few years. Resident Susie Buckler came forward and stated she thought it would be a detriment to the bookstore to change this street to a one way, since it is easy to get to now. A discussion was held. Ms. Jones made a motion to deny the request, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried, and the request was denied.

Request Police Escort and Road Closure for Block Between Madison and Jefferson Street on August 3rd for RAMS Charity Ride - Tabled from previous meeting – Terry Miller came forward and stated she was coming back from the previous meeting to see if a decision had been made to approve the police escort for the RAMS Charity Ride they had been requested. Police Chief Cochran stated he has spoken with Ms. Miller, and they will be stopping for lunch but there will no drinking of alcohol. A discussion was held. Mr. Swinehamer made a motion to approve closing S. Main St. in front of the Artcraft at noon, and having the police escort the motorcycles as requested, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request to Allow a Mirror Tile Covered Sculpture that Protrudes 8 - 10' into the Artcraft Alley, and to String Lights & Metal Pennants made by Custer Baker 5th Graders Across the Alley 10-25' and have Planters Placed in the Alley Outside of the Lighted Bollards - Community Development Specialist Rhoni Oliver for Discover Downtown Franklin stated they are requesting approval to put up a mirror tile covered sculpture that would protrude 8-10' into the alley by the Artcraft Theatre, and they would like to string lights & metal pennants that were made by Custer Baker 5th graders across the alley 10 – 25', and also have planters placed in the alley outside of the lighted bollards. There would be an unveiling on the day of the Art Festival which will be August 24th, and they have spoken to business owners in the area, and they are all in approval. Ms. Oliver also stated that she has spoken with the Planning Department in regard to the size and placement of the planters. A discussion was held. Ms. Oliver also spoke about the Benjamin's alley and artwork that would be installed there. Mr. Swinehamer made a motion to approve both art projects, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

New Business

Request Dismissal of Code Compliance Fine - City Attorney Lynn Gray stated she is asking the Board to dismiss the Code Compliance Fine at 299 W. Madison St., as the property owner had already mowed the property, and then the Street Department inadvertently mowed it again. Ms. Jones made a motion to dismiss the code violation, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request to Update House Count for Solid Waste & Recycling Service - Ray's Trash Service - Zac Johnson from Ray's came forward and stated they are asking for an updated house count in order to adjust their rates for trash pickup & recycling throughout the city. Mr. Johnson stated there have been 171 homes added since the update last year, and they would like to use this count to update their billing at a cost of around \$9.00 per house. A discussion was held. Mayor Barnett made a motion to approve the updated house count, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Accept Bid & send out Notice of Award for Chemical Phosphorus Removal & UV System Replacement - Monte Gardner, Wessler Engineering stated that bids were opened for this project on June 20th. They received four bids with the low bid being \$2,077,900, and he is asking permission to accept the lowest most responsive bid received which was from Mitchell & Stark Construction Co., Inc. Mr. Gardner stated he would like to be approved to send out a notice of award to Mitchell & Stark. Mr. Gardner stated these bids are for Chemical Phosphorus removal & UV system replacement at the DPW. City Attorney Gray stated the bid from Mitchell & Stark was the most responsive and responsible bid, and she would ask them to sign the city's normal contract, and insurance and affidavit of compliance must be submitted. A discussion was held. Mr. Swinehamer made a motion to approve Mitchell & Stark Construction, Inc. as the lowest most responsive & responsible bidder, and approved the notice of award being sent out, subject to our contract being signed, & insurance & affidavit being submitted, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Add Street Light at 1290 Greenbriar Way - Senior Planner Joanna Myers stated she is requesting to add a street light at 1290 Greenbriar Way. Ms. Myers stated since this was missed when the original lighting was being put in she is requesting it be install now at a cost of \$1650.68 option A, and asking that the Mayor be allowed to sign on behalf of the City. Mr. Swinehamer made a motion to approve, & authorizing the Mayor to sign, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of LPA Consultant Contract for Inspection of the South Main Street Reconstruction Project - City Engineer Mark Richards stated he is requesting approval of an LPA Consultant Contract for Inspection of the South Main Street Reconstruction Project. Mr. Richards stated letting would be in November of this year, and that this is an RDC funded project. This contract will be at a cost of \$325,000, and is a standard LPA contract from INDOT. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Transfer of Real Property in Accordance with Indiana Code 36-1-11-5, Public Hearing Required - City Engineer Mark Richards stated he is requesting approval to transfer real property right-of-way at the corner of Hurricane Road & Eastview Drive to Sam Reed who owns the adjoining property for the amount of \$7,190.00. Mr. Richards stated this property was advertised for sale, and only one offer was received from Mr. Reed. The amount given will cover recording and advertisement costs also. A discussion was held. Mayor Barnett opened the floor for public hearing, Mr. Lee Money on behalf of Mr. Reed came forward to thank Mr. Richards for his help on this project. Mr. Swinehamer made a motion to authorize sale of property as outlined, and have the Mayor sign on behalf of the board, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Order #2 for the Arvin Road/Hurricane/Eastview Drive Roundabout Project - City Engineer Mark Richards stated he is requesting approval of Change Order #2 for the Arvin Road/Hurricane Road/Eastview Drive Roundabout Project to repair a damaged Sanitary Sewer Line in the middle of the roundabout in the amount of \$7,176.13. Mr. Richards stated a sewer line was put in the middle of the roundabout several years ago, and it appears to be a dead line, as no one was affected once it was taken out. Mr. Richards also stated that this will be funded by the Department of Public Works. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Professional Services Agreement with Strand Associates for Design of Storm Sewer Replacement near 699 Graham St. - City Engineer Mark Richards stated this agreement involves the design & development of plans and specifications for replacement of a storm sewer located generally between 699 Graham Street & Cincinnati Street. Mr. Richards stated Strand Associates legal staff was hard to work with, but finally got the language corrected to City Attorney Grays approval. Mr. Richards stated a pipe is collapsing in this area, and cost will be \$62,500.00 with bidding related and construction services included in this price. Mr. Richards stated that this agreement will be paid through storm utility. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating

aye. The motion carried.

Request Approval of Supplement No. 1 to Professional Services Agreement with CrossRoad Engineers for Inspection of Forsythe St. Project - City Engineer Mark Richards stated this agreement is for professional services necessary for the Forsythe & Hamilton Sewer & Roadway Replacement Project. He stated that the total cost of this project will be \$267,200, and that these costs will be reimbursed by Amphenol. A discussion was held. Mr. Swinehamer made a motion to approve Supplement #1 to Professional Services Agreement for Inspection of Forsythe Street Project, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Property – Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Police Chief Cochran stated that he would like to ask people to call the Police Department when they see suspicious things happening not after the fact. Chief Cochran thanked Senior Planner Myers & Deputy Chief Tennell for their work in keeping the PD area in order while the construction work has been going on.

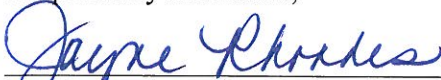
Interim DPW Superintendent Brown stated they have posted a notice for the Lab Technician position.

City Engineer Richards stated that they are finishing the final phase of Jefferson Street, and that the Arvin/Hurricane roundabout should be wrapping up this week also.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:47 p.m.

Respectfully submitted,



Jayne Rhoades, Clerk-Treasurer

Enrolled: 8/1/2019


Steve Barnett, Mayor

Attest:


Jayne Rhoades, Clerk-Treasurer