

**Board of Public Works and Safety  
Regular Meeting Minutes  
May 20, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board member Bob Swinehamer answered roll call. Board member Lisa Jones was absent.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, Senior Planner Joanna Myers, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance. City Engineer Mark Richards was absent.

Mayor Barnett led the Pledge of Allegiance.

**Announcements, Presentations & Public Comments**

Leslie Wood came forward to request blocking two parking spaces on the corner of Water Street & Court St. on May 30<sup>th</sup> & 31<sup>st</sup> to pour concrete in the area behind their building. A discussion was held. Mr. Swinehamer made a motion to approve the request for May 30<sup>th</sup> & 31<sup>st</sup>, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held May 6, 2019
2. Board of Works Claims.
  - Payroll in the amount of \$386,591.66
  - #051119 Sewer Utilities in the amount of \$37,693.01
  - #050919 RDC Contracts/Utilities in the amount of \$644,069.28
  - #051019 BOW Contracts/Utilities in the amount of \$55,858.47
  - #051719 BOW Contracts/Utilities in the amount of \$245,127.84
  - #051819 Sewer Utilities in the amount of \$22,894.33
  - #051619 RDC Contracts/Utilities in the amount of \$62,314.10
  - #052019 BOW General Obligations in the amount of \$68,711.30
  - #051919 Sewer Utility General Obligations in the amount of \$38,148.17

Mr. Swinehamer made a motion to approve the consent agenda as presented, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

**Request Approval of New Sop's Ti Training Simulator\_2.6 & Unmanned Aerial Systems\_2.7 - Tabled from Previous Meeting** - Police Sgt. Tony Povinelli came forward to present these SOP's to the Board. City Attorney Gray stated these were tabled at the previous meeting due to changes that needed to be made for legal issues. Ms. Gray stated these changes have now been made, and she thinks this is ready for approval. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **New Business**

**Board of Works Resolution No. 19-05 A Resolution Authorizing an Agreement Between the City of Franklin, Indiana and the Town of Trafalgar, Indiana** - City Attorney Gray stated this is a resolution authorizing the agreement between the City of Franklin & the Town of Trafalgar regarding the sale of the Vac-Con Truck for the amount of \$50,000.00. Ms. Gray stated this has already been approved by the Town of Trafalgar, so it just needs to be approved by this Board. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval to Bid the WWTP Chemical Phosphorus Removal & UV Replacement Project** - Gary Ruston, Wessler Engineering came forward to request authorization to bid the WWTP Chemical Phosphorus removal & UV Replacement Project. Mr. Ruston stated they would like to advertise for bids on May 24<sup>th</sup> & May 31<sup>st</sup>, and then receive bids on June 20, 2019. He stated that the issue of notice of award would be at the July 1<sup>st</sup> Board of Works meeting, and then hopefully signing the construction agreement & Issue of Notice to Proceed on July 15<sup>th</sup>. Mr. Ruston stated that the construction period is estimated to be around eleven months. The UV Replacement Project would hopefully be March 15, 2020 with complete construction by June of 2020. Mr. Ruston stated that the engineers estimate for this job is \$3,030,000. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request to Trade-in Two Ten-Year-Old Treadmills that no Longer Function for \$100.00 Credit** - Police Chief Kirby Cochran stated he is requesting approval to trade in two 10-year-old treadmills that no longer function for a \$100 credit towards the purchase of a new treadmill. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request to Approve the Clerk Treasurer's Office to Fill Out & Submit Credit Application for Hawkins, Inc. for Pool Maintenance** - Parks Superintendent Chip Orner stated they are requesting approval to have the Clerk Treasurer's office fill out a credit application for Hawkins, Inc. for future changes in swimming pool maintenance. A discussion was held. City Attorney Gray stated there were a few issues with this application, and explained them to the board. Ms. Gray stated that the last sentence of the first paragraph should be stricken from the application. Mr. Swinehamer made a motion to approve filling out the credit application with the stipulation that the sentence be stricken regarding UCC Financing statement (last sentence of first paragraph), seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Board of Works Resolution No.: 19-06 Real Estate Transfer Agreement between City of Franklin & the Franklin Development Corporation (420 W. Jefferson St.)** - Community Development Specialist Rhoni Oliver stated this resolution is requesting to transfer 420 W. Jefferson Street to the Franklin Development Corporation. Ms. Oliver stated a lot of work has been done on this property at this time, and at the time of purchase it was \$85,000 in arrears in taxes. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Downtown Dumpster Enclosures** - Community Development Director Krista Linke explained this request to the Board. Ms. Linke stated they would like to have commercial enclosures for dumpsters in a couple of downtown areas. One location at 40 ½ E. Jefferson Street is owned by James Admire, and he would like to sell this property to the City, and have the city put in an enclosure to put dumpsters in. The other location is 55 E. Court Street which has several trash totes in this area that need to be hidden also. Ms. Linke stated this is for introduction only tonight. Mayor Barnett stated that he would be meeting with the Clerk Treasurer's office tomorrow to go over these issues. A discussion was held.

**Request Approval of Change Order #1 for the Hurricane Road Sanitary Sewer Extension Project** - Senior Planner Joanna Myers stated this is Change Order #1 from Brusco, LLC for a conflict with an existing water main which was not located during the initial design phase. A discussion was held. Mr. Swinehamer made a motion to approve Change Order #1 in the amount of \$10,563.57, and authorizing the Mayor to sign, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Change Order #6 for the King Street Reconstruction Project** - Senior Planner Joanna Myers stated Change Order #6 is for additional irrigation items in the amount of \$41,070.00. Mr. Chris Dowty with HWC Engineering stated this was originally in the first phase, but it did not happen, and it is now needed. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all

members stating aye. The motion carried.

**Request Approval & Acceptance of Letters of Credit, Subdivision Performance Surety Agreements, & Secondary Plat for Franklin Gateway Development, Section 2 - Senior**

Planner Joanna Myers stated she is asking for approval & acceptance of Letters of Credit, Subdivision Performance Surety Agreements, & Secondary Plat for Franklin Gateway Development, Section 2: LOC #1176115280: Street Trees, Landscaping & Street Lights \$5,400.00; LOC #1176116580 Storm Sewers, Swales & Underdrains \$37,217.94; LOC #1176124380 Earthwork & Erosion Control \$12,980.70; LOC #1176043780 Streets \$105,582.00; LOC #1176119180 Sidewalks \$29,877.60; & LOC #1176121780 Survey Monuments & Street Signs \$1,020.00. Ms. Myers stated that once the plat is approved, and recorded Taco Bell & Starbucks can begin building in this area. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Other Business**

**Request to File Liens on Unkempt Property** – Mayor Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Department Reports / Staff Reports**

Parks Superintendent Orner stated the pool opened last Saturday, and had an opening day of \$7456.25.

Police Chief Cochran stated they had a new Officer Tyler Elsbury who graduated from the Police Academy last Saturday, and is already out on the street working. Mayor Barnett stated that Officer Elsbury had finished 5<sup>th</sup> in this class.

Community Development Director Linke stated there would be an RDC meeting tomorrow morning at 8:00 a.m. Ms. Linke also stated there were three appointments to the newly created Redevelopment Authority: Bhavna Amin, Josh Prine & Les Tabeling. Ms. Linke also stated this Friday would be Strawberries on the Square.

Senior Planner Myers stated that the Planning Department now has two engineering interns Olivia Norris, & Hunter Gross for the summer.

City Attorney Gray stated that a couple of months ago we had to approve change orders because CenturyLink did not move their utilities in a timely manner. Ms. Gray stated that she had received all of the corresponding paperwork from INDOT & demand letters went out today. She will follow up on this process.

**Adjournment**

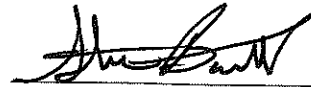
As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:45 p.m.

Respectfully submitted,



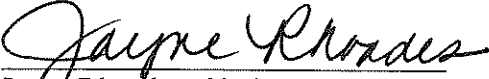
Jayne Rhoades, Clerk-Treasurer

Enrolled: 5/23/19



Steve Barnett, Mayor

Attest:



Jayne Rhoades, Clerk-Treasurer