

**Board of Public Works and Safety
Regular Meeting Minutes
May 6, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

Matt Harris with Duke Homes came forward and stated they are doing the renovation on the old Frechette building, and would like to extend blocking parking spaces until May 22nd due to the fact that the weather has not been cooperating with their work. Mayor Barnett stated that he had spoken to business owners who have been complaining about workers blocking businesses in this area, and are taking up parking spaces across the street from where the work is being done. Matt stated that he will speak to his workers regarding these issues. Mr. Swinehamer made a motion to approve blocking the first parking space on the corner of Water Street & the first parking space on the corner of Jefferson Street, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 15, 2019
2. Board of Works Claims.
 - #042019 Sewer Utilities in the amount of \$23,882.40
 - #041619 RDC Contracts/Utilities in the amount of \$6,700.00
 - #041919 BOW Contracts/Utilities in the amount of \$140,894.15
 - Pension Payroll in the amount of \$56,208.64
 - Payroll in the amount of \$394,092.76
 - #042719 Sewer Utilities in the amount of \$891.86
 - #042519 RDC Contracts/Utilities in the amount of \$42,809.68
 - #042619 BOW Contracts/Utilities in the amount of \$35,584.86
 - #050219 RDC Contracts/Utilities in the amount of \$204,917.43

- #050519 Sewer Utilities in the amount of \$961.73
- #050319 BOW Contracts/Utilities in the amount of \$262,922.59
- #050519 Sewer Utilities in the amount of \$97,527.37
- #050619 BOW General Obligations in the amount of \$130,552.60

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request to Have Code Violation for Trash Cans at 4025 Fair Oaks Ct. Dismissed – City Attorney Lynn Gray stated she had spoken with the Code Compliance Officer, and they had agreed that this violation should be dropped, as the trash cans in question actually belonged to the neighbors. A discussion was held. Mr. Swinehamer made a motion to dismiss, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Reverse Decision of Not Replacing Blinking Red Light at Forsythe & E. King St. Resident Jim Curry came forward and explained why he does not think taking out the flashing red light at Forsythe & E. King Street is a good idea. Mr. Curry lives close to this area, and stated that since this light was put in back in the 80's there have little to no traffic accidents. Mr. Curry stated before the light was put in there were several accidents in this area. A discussion was held. City Engineer Mark Richards stated there have been many changes to this intersection since the flashing light was originally put in. Mr. Richards stated they will be installing stop signs with flashing lights on westbound King Street, installing improved lighting in this area, and the speed limit has been lowered. Mr. Richards also stated that there has been a reduction of truck traffic due to the truck route being changed. Mr. Swinehamer made a motion to deny this request, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The request was denied.

Request Approval of INDOT Form IC-639 (Recommendation for Acceptance) for the Eastview Drive/Upper Shelbyville Road Roundabout Project - City Engineer Mark Richards stated he is requesting approval of INDOT Form IC-639 for the Eastview Drive/Upper Shelbyville Road Roundabout Project. This form is a close out form from INDOT, the work was completed as of March 19th, and this is just a formality to approve closure. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Agreement with Amphenol Corporation Allowing Access to Public Right-of-Way, Repair of Facilities, and Reimbursement of Certain Costs Incurred by the City - City Engineer Mark Richards stated he is requesting approval of an Agreement with Amphenol Corporation allowing access to public right-of-way, repair of facilities, and reimbursement of certain costs incurred by the city in regard to the contamination that was found around the former Amphenol site. Mr. Richards stated this is for replacement of sanitary sewer and roadway in this area. A discussion was held. City Attorney Gray stated this agreement has been approved by her. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Bids for 2019 Maintenance Improvement Program, Asphalt Milling, Patching & Resurfacing Project; Request Approval of a Contract to the Lowest Responsive & Responsible Bidder, and Authorize the City Engineer to Issue Notice of Award & Notice to Proceed - City Engineer Mark Richards stated that bids were opened for this project on April 25th. Bids were received from three contractors: Dave O'Mara Contractor, Inc. \$2,194,885.40; Milestone Contractors, Inc. \$2,480,362.09; & Grady Brothers \$2,716,520.70 with the lowest bid coming from Dave O'Mara Contractor, Inc. Mr. Richards stated that Dave O'Mara Contractor, Inc. was the lowest responsive & responsible bidder, and he would like authorization to issue a Notice to Award & Notice to Proceed, as well as approval of the contract. A discussion was held. Mr. Swinehamer made a motion to approve the contract, and a notice to award & notice to proceed to Dave O'Mara Contractor, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Transfer Equipment Between Fire Department & Street Department (K-Saw) - Fire Chief Dan McElyea stated he is requesting to transfer a K-Saw Model #968 29 14-00 04 3700052 from the Fire Department to the Street Department, as it is no longer used at the Fire Department. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Lease Addendum for Fleet Upgrades to Parks & Cemetery Departments - Street Commissioner Brett Jones stated he would like approval of a Lease Addendum for Fleet Upgrades to the Parks & Cemetery Departments this would be in addition to their current lease. Mr. Jones stated this addendum has been approved by the Park Board. A discussion was held. Ms. Jones made a motion to approve the lease addendum, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to Trade two Additional Vehicles for Value to be Applied as Credit on new Vehicle Lease Schedule - Police Dept. Fleet, Brett Jones stated he would like approval to trade in 2008 Dodge Durango VIN 1D8HB48N78F152078 & 2008 Ford Expedition VIN 1FMFU16588LA23314 as credit on new vehicles that will be purchased for the Police

Department on the lease schedule. A discussion wash held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to Trade two Additional Vehicles for Value to be Applied as Credit on new Vehicle Lease Schedule - Parks Dept. Fleet, Brett Jones stated he would like approval to trade in a 2006 Chevrolet 1500 VIN 1GCEK19V36Z217261 & 2004 Jeep Cherokee VIN 1J4GW48S84C162810 as credit on new vehicles that will be purchased for the Parks Department on the lease schedule. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to Trade Current Stump Grinder for Credit Towards the Purchase of a New Machine for Street Dept. Use - Street Commissioner Brett Jones stated he would like the Boards approval to trade in the current stump grinder at the Street Department for credit towards the purchase of a new stump grinder in the amount of \$28,000.00. Mr. Jones stated the money for this stump grinder is in the Street Dept. budget. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Acceptance & Execution of Storm & Sanitary Sewer Inspection Service Agreement, Earthwork & Paving Inspection Service Agreement for Heritage South (PC2019-01) - Senior Planner Joanna Myers stated she is requesting acceptance & execution of Storm & Sanitary Sewer Inspection Service Agreement, & Earthwork & Paving Inspection Service Agreement for Heritage South. A discussion was held. Mr. Swinehamer made a motion to approve both agreements, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Performance Letters of Credit & Performance Surety Agreements to be Released for Cumberland Trace, Sections 2,3, & 4; & Request Maintenance Bonds to be Accepted for Cumberland Trace Sections 2,3, & 4 - Senior Planner Joanna Myers stated she is requesting release of the following Letters of Credit & Performance Surety Agreements for Cumberland Trace, Sections 2, 3 & 4: Performance LOC#0155457550-1 Section 2 – Storm Sewers, Swales, Underdrains - \$189,280.00; Performance LOC #0155457576-1 Section 3 Storm Sewers, Swales, Underdrains - \$142,953.60; Performance LOC #0155457576-2 Section 3 Sanitary Sewer - \$150,615.60; Performance LOC #0155457575-5 Section 3 Soil Stabilization - \$24,813.60; Performance LOC #0155457592-1 Section 4 Storm Sewers, Swales, Underdrains - \$100,068.00; Performance LOC #0155457592-2 Section 4 Sanitary Sewer - \$105,432.00; Performance LOC #0155457592-5 Section 4 Soil Stabilization - \$17,370.00. A discussion was held. Mr. Swinehamer made a motion to approve the release of all Letters of Credit & Performance Surety Agreements listed above, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Ms. Myers stated that she is requesting the following Maintenance Bonds be accepted for Cumberland Trace Sections 2,3 & 4: Maintenance

Bond #7659966 Section 2 Storm Sewers, Swales, Underdrains - \$39,433.50; Maintenance Bond #7659980 Section 3 Storm Sewers, Swales, Underdrains, Sanitary Sewer, Soil Stabilization - \$66,329.75; Maintenance Bond #7659969 Section 4 Storm Sewers, Swales & Underdrains, Sanitary Sewers, Soil Stabilization - \$46,431.25. A discussion was held. Mr. Swinehamer made a motion to approve the acceptance of the maintenance bonds for Cumberland Trace Sections 2,3 & 4 seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of New SOPs - Ti Training Simulator - SOP 2.6 & Unmanned Aerial Systems SOP 2.7 – City Attorney Gray stated this item needs to be tabled at this time, and will be brought back in the future. Mr. Swinehamer made a motion to table, seconded by Mayor Barnett. A voice vote was taken with all members stating aye, and the matter was tabled.

Other Business

Mayor Barnett gave an update on everything his office has been doing since July 2018 through today working with the EPA & IDEM regarding the contamination issues at the former Amphenol site, and other areas in the city.

Department Reports / Staff Reports

Police Chief Cochran thanked Street Commissioner Jones for his help with trading in police vehicles.

Interim DPW Superintendent Brown stated that she would be bringing in a contract from Wessler Engineering at the next meeting for approval.

Sewer Billing Manager Phillips stated they are working on a software change, and will be meeting next week with the company they will be purchasing it from, with more information to come in the future.

Community Development Director Linke stated that the Farmers Market opens this Saturday, and there is a new Discover Downtown Franklin 2019 Event Guide out. Ms. Linke also stated there will be a Downtown Merchants meeting tomorrow morning.

City Engineer Richards stated that Robertson Paving started alley reconstruction today. He also stated that they received a grant from MPO Indianapolis, for development of a Bicycle/Pedestrian Master Plan, which will ultimately become part of the comprehensive plan. Mr. Richards also welcomed new Civil Technician Jim Farr to the Planning & Engineering Department.

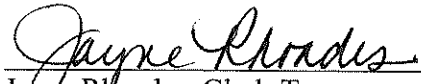
City Attorney Gray stated the Planning Department has come up with placards for jury members to put in their vehicles when a trial is going on. Ms. Gray stated they are trying to work with the county so there will not be issues with jurors getting parking tickets when they are on jury duty. Ms. Gray will talk to county commissioners to see if they approve the idea of the placards.

Senior Planner Myers stated that in order for the placards to be valid they must be signed & dated by the judge. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:03 p.m.

Respectfully submitted,



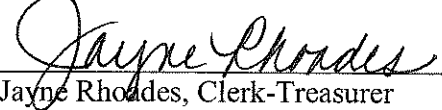
Jayne Rhoades, Clerk-Treasurer

Enrolled: 5/14/19



Steve Barnett, Mayor

Attest:



Jayne Rhoades, Clerk-Treasurer