

Board of Public Works and Safety
Regular Meeting Minutes
April 1, 2019

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board member Bob Swinehamer answered roll call. Board member Lisa Jones was absent.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Interim Superintendent Sally Brown, Director of Information Technology Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Stephanie Shepherd, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

A representative from Duke Homes requested a dumpster placed for remodeling Frechette property blocking off 6 parking spots in front of building & ten foot of sidewalk on Jefferson Street for 30 days. Start any day if approved. Dumpster on Water Street. A discussion was held. Mr. Swinehamer made a motion to suggested 3 spaces on Jefferson Street on April 8th then three spaces blocked to May 15th On Jefferson and Water Street but not simultaneously, and include protection of street under wheels, seconded by Mayor. Carried.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meetings held March 18, 2019 & March 19, 2019
2. Board of Works Claims.
 - Pension Payroll in the amount of \$56,208.64
 - #032319 Sewer Utilities in the amount of \$2,269.89
 - #032219 BOW Contracts/Utilities in the amount of \$29,994.95
 - Payroll in the amount of \$392,487.63
 - #033019 Sewer Utilities in the amount of \$440.80
 - #032919 BOW Contracts/Utilities in the amount of \$11,009.17
 - #040319 Sewer Utility General Obligations in the amount of \$54,188.66
 - #040119 BOW General Obligations in the amount of \$56,086.92

Mr. Swinehamer made a motion to approve the consent agenda as presented, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Requesting Street Closures for 2019 Discover Downtown Festival Season - Emily Snyder, Discover Downtown Franklin came forward, and presented the request for street closures for the following events: Strawberries on the Square May 24th; Hopes & Vines August 3rd; Ethos Celebration of the Arts August 25th; & Holiday Lighting, December 2nd. Ms. Snyder stated there are just a few changes to the street closures. Mayor Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Requesting Street Closures for Parks 2019 Festivals (Outdoor Film Series, Firecracker Festival, Fall Vintage Festival, Halloween Town) - Parks Superintendent Chip Orner requested street closures for the following: Outdoor Film Series; Firecracker Festival; Fall Vintage Festival; & Halloween Town. Mr. Orner stated these would be the same street closures as previous years, with only one new event which would be the Outdoor Film Series in partnership with the Artcraft Theatre on May 29th. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of ICJI contract for Rule the Road - Police Chief Kirby Cochran stated they are asking for approval of ICJI contract for the "Rule the Road" program in partnership with Franklin High School on April 3rd. Chief Cochran stated this is an event for teen drivers, and he would like to receive reimbursement for City Officers who participate in this event. Chief Cochran stated there are between twelve to fourteen community partners who have volunteered to donate items for the teen drivers. There are also eight to nine police officers that have volunteered for this event. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Order #14 for Upper Shelbyville Roundabout Project - City Engineer Mark Richards stated this change order is for a dewatering box culvert due to CenturyLink failing to have their facilities moved in a timely manner. Mr. Richards stated that the cost of this change order is \$2,283.63, and that the city will bill CenturyLink for reimbursement.

A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Authorization to Advertise & Open Bids for the 2019 Maintenance Improvement Plan: Mill & Overlay Project - City Engineer Mark Richards stated we did receive one million dollars from INDOT for the Community Crossings Matching Grant. Mr. Richards stated we are now able to advertise this project with the Boards approval, and he is requesting authorization to advertise & open bids for the 2019 Maintenance Improvement Plan: Mill & Overlay Project. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Community Crossings Matching Grant Contracts (3) with INDOT - City Engineer Mark Richards stated these are the contracts for project management between the City and INDOT they are assigned project numbers which are #1901222 in the amount of \$595,069.65; #1901226 in the amount of \$342,702.44; & #1901287 in the amount of \$62,227.91 which adds up to \$1,000,000.00. We must sign these contracts in order to receive the grant money from INDOT. Mr. Swinehamer made a motion to approve the contracts, and authorizing the Mayor to sign on the Boards behalf, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Award of Contract for the 2019 Maintenance Improvement Program-Alley Improvements to Robertson Paving in the amount of \$355,800.00, and Authorize City Engineer to Issue a Notice of Award & Notice to Proceed - City Engineer Mark Richards stated there were four bids received from: Dave O'Mara Contractor in the amount of \$587,160.00; Milestone Contractors, L.P. in the amount of \$394,350.00; Robertson Paving in the amount of \$355,800.00; & Midwest Paving in the amount of \$461,087.00. Mr. Richards stated that Robertson Paving was the lowest most responsive bidder at \$355,800.00. Mr. Richards would like permission to issue a Notice of Award & a Notice to Proceed to Robertson Paving. A discussion was held. Mr. Swinehamer made a motion to approve, and authorizing Mr. Richards to send out the Notice of Award & Notice to Proceed, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Other Business

There was no other business presented.

Department Reports / Staff Reports

Police Chief Cochran thanked the Fire Department for helping on the train/semi crash earlier today.

Community Development Director Linke stated there would be an FDC meeting tomorrow at 8:00 a.m.

City Engineer Richards stated detours on Arvin & Hurricane went up today, and will be taking down this evening, and then will be put back up tomorrow.

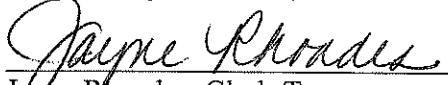
City Clerk Rhoades congratulated City Engineer Richards for receiving the Community Crossing Grant.

INDOT Superintendent Joe McGuinness stated he had nothing to do with the City of Franklin getting the Community Crossings Grant, and stated that Mr. Richards was one of the top five applicants to apply for this grant.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:30 p.m.

Respectfully submitted,




Jayne Rhoades, Clerk-Treasurer

Enrolled: 4/3/19



Steve Barnett, Mayor

Attest:



Jayne Rhoades, Clerk-Treasurer