

**Board of Public Works and Safety  
Regular Meeting Minutes  
January 7, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

**Announcements, Presentations & Public Comments**

**Board of Works Appointment of a Member or Representative to the Plan Commission. This is an Annual Appointment. 2018 Appointment was Jim Martin** – Mayor Barnett stated that the Board of Works needs to appoint a representative to the Plan Commission for 2019. Mayor Barnett stated he had spoken with the current appointee Jim Martin, and he would be happy to be re-appointed if asked. Mayor Barnett made a motion to re-appoint Mr. Jim Martin, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held December 17, 2018
2. Board of Works Claims.
  - Payroll in the amount of \$380,816.80
  - Pension Payroll in the amount of \$55,960.49
  - #121918 RDC Contracts/Utilities in the amount of \$178,513.65
  - #122218 Sewer Utilities in the amount of \$380.84
  - #122118 BOW Contracts/Utilities in the amount of \$728,679.88
  - Longevity Payroll in the amount of \$94,700.00
  - #122818 BOW Contracts/Utilities in the amount of \$125,607.47
  - #122918 Sewer Utilities in the amount of \$98.27
  - #122618 RDC Contracts/Utilities in the amount of \$71,163.04

- Payroll in the amount of \$374,757.15
- #010719 BOW General Obligations in the amount of \$73,046.85
- #010619 Sewer General Obligations in the amount of \$87,383.05
- #010519 Sewer Utilities in the amount of \$25,003.70
- #010419 BOW Contracts/Utilities in the amount of \$347,156.66
- Missed Payroll Employee Appreciation Hours in the amount of \$1,053.06

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

There was no old business presented.

### **New Business**

**Request Approval for Projecting Sign Over Monroe Street Public Sidewalk/Right-of-Way at 97 E. Monroe St.** - Aleks Davis, B2S Life Sciences came forward to present a request to install a sign at 97 E. Monroe St. projecting over the sidewalk/right-of-way. A discussion was held. Ms. Jones made a motion to approve with all requirements being approved by the Planning Department, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Change Order 10 & 11 for Upper Shelbyville Roundabout Project** - City Engineer Mark Richards is requesting approval of two change orders for the Upper Shelbyville Roundabout Project which were requested by Needham Elementary School: Change Order #10 is for a Light Structure Removal & Reset in the amount of \$32,464.07; and Change Order #11 for an Electronic School Sign for \$20,143.19. Mr. Richards stated there was a change order approved last year which was a reduction in cost of \$43,547.90, which leaves an overall net of \$9,059.36, which the school has agreed to pay, with no net cost to the city. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Authorization to Advertise the South Main St. Parking Lot Construction Project, and to Open Bids on Monday, March 11th, 2019** - City Engineer Mark Richards stated he would like the Boards approval to advertise for bids for the South Main St. Parking Lot Construction Project Feb. 11<sup>th</sup> & 15<sup>th</sup>, and to open bids for this project on March 11<sup>th</sup>, 2019, and awarding the bid on March 18<sup>th</sup>. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Professional Services Agreement with Shrewsberry & Associates, LLC for 30% Level Design of Amphitheater Project** - City Engineer Mark Richards stated himself, Mayor Barnett & Senior Planner Joanna Myers met with Shrewsberry & Associates last week regarding this agreement, and he is asking for approval of a Professional Services Agreement with Shrewsberry & Associates, LLC for 30% Level Design of the Amphitheater Project. The cost of this agreement would be \$22,500.00, and it would be completed by mid-March. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of New Job Description for New Police Captain** - Police Chief Kirby Cochran brought forward a new job description for a new Police Captain position in the Police Department that he would like approval for. Chief Cochran stated that he had worked with Deputy Chief Tennell & Lt. Atwood and looked over the old Captain Job description, and made a few changes. Chief Cochran stated they realized Lt. Atwood already did most of the duties of the Captain position, and think that he should be getting the recognition and pay of a Captain. Mayor Barnett stated the Council has budgeted for the Captains salary already in the salary ordinance for this year. Chief Cochran stated he had spoken to the Police Merit Board attorney about adding this position. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request to Transfer Outdated Electrical Components and Lighting from Old Police Vehicles to "Move Over Outfitters" in Return for \$800.00 Credit for New Vehicle Lighting Setup** - Police Chief Kirby Cochran stated he would like approval to trade in outdated electrical components and lighting from old police vehicles to "Move Over Outfitters" in return for an \$800.00 credit for new vehicle lighting setup. City Attorney Gray stated this is valued at less than \$5,000.00 so it can be approved as a trade in. Mr. Swinehamer made a motion to deem this equipment useless, and approve the trade in to "Move Over Outfitters" for credit, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

City Engineer Richards stated he would like the Board's permission to apply for one of the INDOT Community Crossing Grants, which have not been bid or awarded yet, one will be for the roundabout at Hurricane and Arvin, and Arvin & Commerce, and mill & overlay jobs. A discussion was held. Mr. Swinehamer made a motion to approve applying for the Community Crossing Grants, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

City Engineer Richards stated that bids were opened today for the new City Court, there were five bids received, with base bid includes moving current bench & alternate bids which includes construction of brand new bench. Rafferty Construction, Inc. \$1,186,760 alternate \$17,050. ; S & B Construction Group base bid \$984,974.00 alternate \$41,150.00; Boyle Construction Mgmt. base bid of \$1,069,000.00 alternate \$53,523.00; SCS Construction base bid \$985,700.00 alternate \$50,900.00; Meyer Nagem base bid \$1,128,000.00 alternate bid \$6,770.00. Mr. Richards stated these bids will be taken under advisement subject to legal review and appropriation of funding. This is for informational purposes only tonight. A discussion was held.

City Engineer Richards stated that he would be submitting an application for the Community Crossing Grant for Hurricane Roundabout and Mill and Overlay projects, and would like to advertise for Alley work and all above. A discussion was held. Mr. Swinehamer made a motion to authorize advertisement, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

DPW Superintendent Rick Littleton stated he would like the Board's permission to replace four (4) raw sewage pumps that are over 20 years old. Mr. Littleton stated these pumps have been repaired numerous times, the cost of replacing these pumps would be around \$45,000.00 to \$48,000.00 per pump, and there is a sole source to purchase these pumps from. A discussion was held. City Attorney Gray stated she has spoken with Mr. Littleton, and will prepare a resolution for a single source supplier for these pumps which will be presented at the next meeting. Mr. Littleton stated that the money will come from unappropriated funds. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

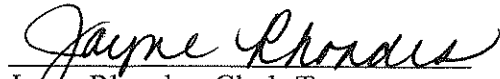
Street Commissioner Brett Jones asked for approval for the Street Departments annual exchange of their mini excavator for a newer version. A discussion was held. Mr. Swinehamer made a motion to approve subject to Mr. Jones providing all documents with ID numbers and amounts to the Clerk Treasurer's office, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

City Attorney Gray stated that she spent about two hours today listening to a Federal Trade Communications Commission order dealing with small cell towers that are going to be coming to our area. Ms. Gray stated that the problem will be local entities cannot preempt these small cell towers, they will be allowed to be placed on any of our buildings, poles etc., with no limitations at this time. Ms. Gray also stated there is an estimate of 60 small cell tower per square mile of town per carrier with four carriers, these cell towers are around 28 cubic feet. Ms. Gray stated we need to think about what is going to happen in the future. A discussion was held.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:37 p.m.

Respectfully submitted,



Jayne Rhoades, Clerk-Treasurer

Enrolled: 1/11/2019



Steve Barnett, Mayor

Attest:



Jayne Rhoades, Clerk-Treasurer