

**BOARD OF PUBLIC WORKS AND SAFETY**  
**Agenda Request Form**

(Form B-01-2012)

*Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard.*

*Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.*

Date Submitted:	Feb. 27, 2013	Requested Meeting Date:	March 4, 2013
		Confirmed Meeting Date:	
Received by:			
<b>Contact Information: Please provide all requested information in the fields below. (Print or Type)</b>			
On Behalf of Organization or Individual:		Planning and Engineering Department	
Name:	Travis Underhill	Telephone:	736-3631
Title or Position:	City Engineer		
E-Mail:	<a href="mailto:tunderhill@franklin.in.gov">tunderhill@franklin.in.gov</a>		
Address:	70 E. Monroe Street		
City:	Franklin	State:	IN
		ZIP:	46131
<b>Who will attend the meeting and present the request?</b>			
Name:	Mr. Phil Thorpe	Telephone:	738-2930
Title or Position:	Franklin Lions Club		
E-Mail:			
<b>Please describe the purpose or title of your presentation.</b>			
To discuss the Fish Fry event coming in May. Request to close parking lot on May 23 <sup>rd</sup> through May 26 <sup>th</sup> . Also to discuss tent installation methods.			
<b>Supporting documents: All supporting documents should be submitted with the request form.</b>			
1.			
2.			
3.			
4.			

Travis Underhill

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**From:** Pthorpe429@aol.com  
**Sent:** Wednesday, March 27, 2013 10:07 AM  
**To:** Travis Underhill  
**Subject:** Fwd: Tent Anchor Information for Lions Club Fish Fry.  
**Attachments:** SL5000.doc; AN5000.doc; NT020.doc; SchematicDrawing-30'x60'One-Piece.webloc

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From: [Pthorpe429@aol.com](mailto:Pthorpe429@aol.com)  
To: [slipsius@franklin.in.gov](mailto:slipsius@franklin.in.gov)  
CC: [jwhite@wbwlawyers.com](mailto:jwhite@wbwlawyers.com)  
Sent: 3/27/2013 8:02:51 A.M. Eastern Daylight Time  
Subj: Fwd: Tent Anchor Information for Lions Club Fish Fry.

Sandy, Below please find Glen Rice's (of All Occasion Tent Rental) pricing for tent anchors in the parking lot at Monroe and Water Streets in Franklin, for our future use for our tent for the two annual Lions Club Fish Fries at the parking lot. Could you please share this information with Travis Underhill and the other members of the Board of Works?

Glen has looked at several options and the spread sheet below is for our present tent using 14 anchors in the blacktop and 14 anchors in the landscaped area which Glen feels is the best and safest way to go on permanent anchors. These prices are for the anchor parts only. Additional costs would be for the concrete used with the blacktop anchors, and labor costs for installation. All Occasion tent Rental does not do the installations. However Mr Rice has advised me that he will be available to assist in placement and installation as needed.

An installation that uses all blacktop anchors would be \$125 X 28 or \$ 3,500 for the materials.

I would be happy to discuss any questions anyone may have prior to Monday's meeting.  
thank you  
Phil Thorpe  
Franklin Lions Club  
738-2930

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From: [alloccasiontentrental@embarqmail.com](mailto:alloccasiontentrental@embarqmail.com)  
To: [pthorpe429@aol.com](mailto:pthorpe429@aol.com)  
Sent: 3/26/2013 8:21:15 P.M. Eastern Daylight Time  
Subj: Anchor Information

Phil,  
Here is the information you requested.

The current tent ( 30x60 ) requires 28 stakes. If we are able to install 14 of them in the mulch area and 14 in the asphalt, the pricing would be as follows.

<u>Item</u>	<u>Manufacturer</u>	<u>Unit Cost</u>	<u>Quantity</u>	<u>Item Cost</u>		
40" x 6" Auger Stake	TSC	\$10	14	\$140		
SL5000 Concrete Anchor	Anchor Mfg.	\$125	14	\$1750		
				\$1890	<b>Total Parts</b>	

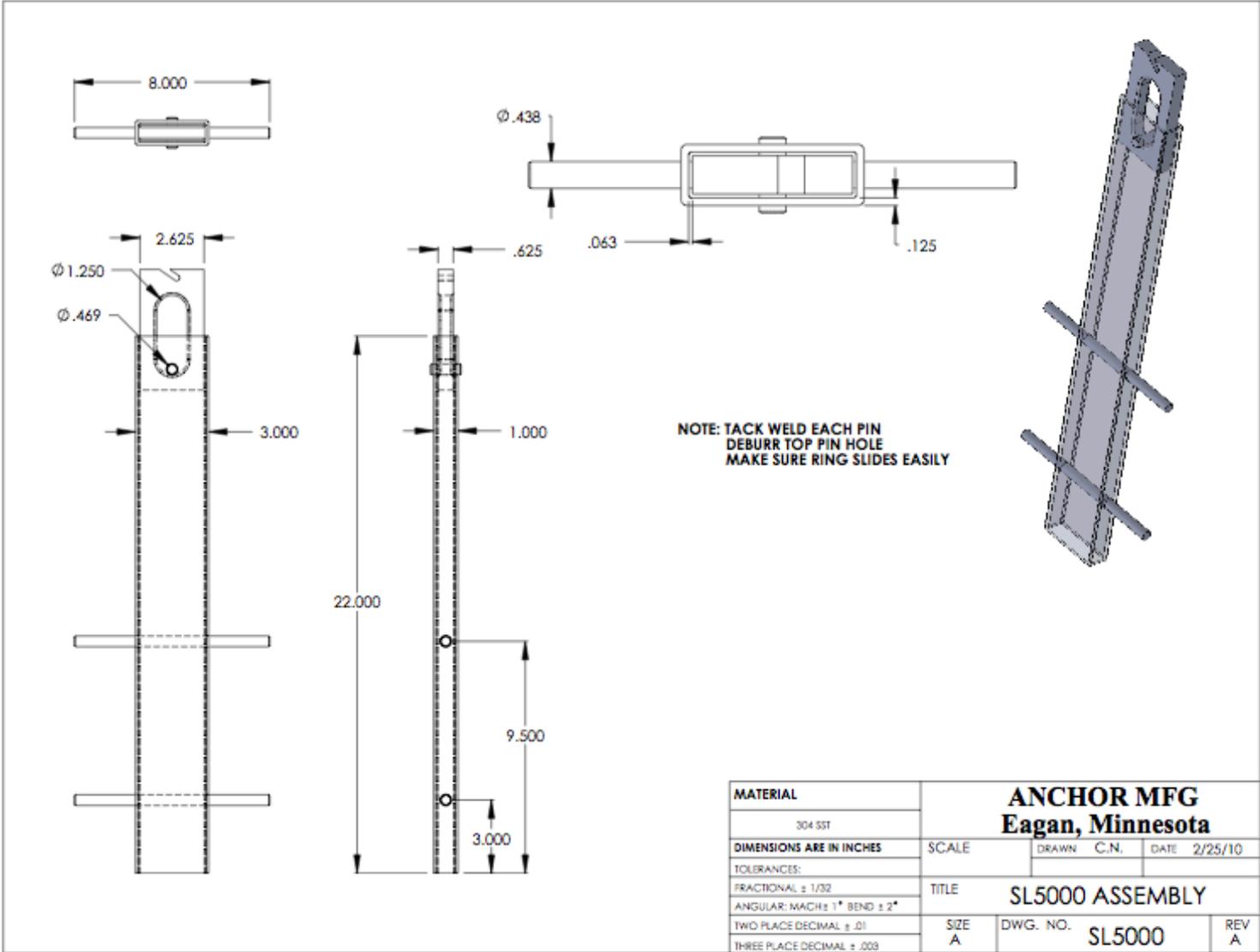
<u>Additional Items:</u>						
Concrete				?		
Labor				?		

I have attached schematics of the anchor listed above and of two others for comparison. I have also attached a schematic of the tent that shows the location of all stakes. I believe this is best case scenario. If you have additional questions, please let me know prior to Thursday, March 28th.

Glenn Rice  
All Occasion Tent Rental, Inc.  
317-422-8353

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Item: SL5000 Cost \$125 each  
 Mfg Time: Approx. Three Weeks  
 No open holes or extra parts to store when in use.



<b>MATERIAL</b>		<b>ANCHOR MFG</b>		
304 SST		<b>Eagan, Minnesota</b>		
<b>DIMENSIONS ARE IN INCHES</b>	SCALE	DRAWN	C.N.	DATE 2/25/10
TOLERANCES:		TITLE		
FRACTIONAL $\pm 1/32$		SL5000 ASSEMBLY		
ANGULAR: MACH $\pm 1^\circ$ BEND $\pm 2^\circ$		SIZE	DWG. NO.	REV
TWO PLACE DECIMAL $\pm .01$		A	SL5000	A
THREE PLACE DECIMAL $\pm .003$				