

BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard.

Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	11-28-2012	Requested Meeting Date:	12-3-2012
		Confirmed Meeting Date:	12-3-2012
Received by:			
Contact Information: Please provide all requested information in the fields below. (Print or Type)			
On Behalf of Organization or Individual:	City of Franklin		
Name:	Matt Zimmerman	Telephone:	736-3602
Title or Position:	Director of Operations		
E-Mail:	mzimmerman@franklin.in.gov		
Address:	70 E. Monroe Street		
City:	Franklin	State:	IN
		ZIP:	46131
Who will attend the meeting and present the request?			
Name:	Ron Collins	Telephone:	736-3660
Title or Position:	Street Department Commissioner		
E-Mail:	rcollins@franklin.in.gov		
Please describe the purpose or title of your presentation.			
Seeking approval and consent for the attached amendment dealing with the Lochry/Schoolhouse project. This document was for the bidding/evaluation portion of the project.			
Supporting documents: All supporting documents should be submitted with the request form.			
1. Amendment to Owner-Engineer Agreement			
2.			
3.			
4.			

AMENDMENT TO OWNER-ENGINEER AGREEMENT

1. Background Data:

- a. Effective Date of Owner-Engineer Agreement: September 17, 2012
- b. Owner: City of Franklin
- c. Engineer: Whitaker Engineering, P.C.
- d. Project: Lochry & Schoolhouse Road Intersection Improvements

2. Nature of Amendment

- Additional Services to be performed by Engineer
- Modifications to Payment to Engineer

3. Description of Modifications

Attachment 1, "Modifications"

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is October 12, 2012.

OWNER:

City of Franklin

By: _____

Title: Mayor

Date Signed: _____

ENGINEER:

Whitaker Engineering, P.C.

By: Andrew C. Cochrane *Andrew C. Cochrane*

Title: Vice President

Date Signed: 10/12/12

Modifications

1. Engineer shall perform the following Additional Services:

Design Phase

- Prepare front-end documents
- Prepare project manual for bidding
- Prepare advertisement for bid and place two ads in Daily Journal
- Submit proofs of publication to Owner

Bid Phase

- Attend two (2) meetings and issue meeting summaries:
 - one pre-bid meeting and
 - one board/council meeting for bid opening.
- Assist Owner in advertising for and obtaining bids or proposals for the Work and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-Bid conferences, if any, and receive and process contractor deposits or charges for the Bidding Documents.
- Issue Addenda as appropriate to clarify, correct, or change the Bidding Documents.
- Provide information or assistance needed by Owner in the course of any negotiations with prospective contractors.
- Consult with Owner as to the acceptability of subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the Work as to which such acceptability is required by the Bidding Documents.
- Attend the Bid opening, prepare Bid tabulation sheets, and assist Owner in evaluating Bids or proposals and in assembling and awarding contracts for the Work.

2. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:

Design Phase – \$2,200 lump sum

Bid Phase - \$6,500 time and materials in accordance with the hourly rate schedule

Hourly Rate Schedule

<u>Classification</u>	<u>Amount</u>
Principal	\$180
Department Manager	\$150
Project Manager	\$140
Sr. Project Engineer	\$140
Project Engineer	\$118
Eng. Designer	\$94
Eng. Technician	\$88
Clerical	\$62

