

**BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form**

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard.

Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:15 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted: 6/14/2012

Requested Meeting Date: 6/18/2012

Confirmed Meeting Date:

Received by:

Contact Information: Please provide all requested information in the fields below. (Print or Type)

On Behalf of Organization or Individual:

Street Department

Name: Ron Collins

Telephone: 736-3660

Title or Position: Street Commissioner

E-Mail: rcollins@franklin.in.gov

Address:

City:

State:

ZIP:

Who will attend the meeting and present the request?

Name: Ron Collins

Telephone: 736-3660

Title or Position: Street Commissioner

E-Mail: rcollins@franklin.in.gov

Please describe the purpose or title of your presentation.

One (1) day street closure of Home Ave. between Jefferson & Monroe Streets. Closure of street necessary to permit removal of one (1) tree and trimming of dead areas out of three (3) other trees. It requires three (3) pieces of department's larger equipment in the street to quickly, properly & safely accomplish task. It will also require no parking in southeast corner of that area to facilitate & prevent damage to parked vehicles. The department is requesting the date of 6/27/12 for street closure. No parking allowed notification will be posted for that date on Monday, 6/25/12 to properly notify citizens of no parking on that date.

Supporting documents: All supporting documents should be submitted with the request form.

- 1.
- 2.
- 3.
- 4.

Questions about this application or the process described should be directed to the Clerk Treasurer's Office at 70 E. Monroe Street, Franklin Indiana 46131 or by email at jalexander@franklin.in.gov or call 317-736-3609.