Planning Department Report

To: Board of Public Works and Safety

From: Department of Planning & Economic Development

Date: April 11th for the April 16th, 2012 Board of Works Meeting

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- The Economic Development Commission reviewed the final 24 yearly tax abatement compliance reports at their April 10th meeting. CTC Casting Technologies requested to have two abatements revoked due to selling the majority of the equipment associated with each one. Rexam Consumer Plastics requested an extension of the completion date to purchase equipment from 12-31-2010 to 12-31-2011 and to increase the amount of manufacturing equipment purchased from $14,500,000 to $17,979,000. Electro-Spec requested a new personal property tax abatement on $2,170,000 of manufacturing equipment. The EDC forwarded favorable recommendations to the City Council.
- The Economic Development Commission approved Resolution 2012-01 at their April 10th meeting authorizing economic development revenue bonds for Metro FiberNet. This will be forwarded to the City Council at their May 7th meeting.
- Work on the roof of the building located at 56/58 E. Jefferson Street is complete.
- There will be a Public Information Meeting regarding the North Main Street Reconstruction Project on Wednesday, April 25th at 6:00 p.m. The meeting will be held in the Council Chambers of City Hall.
- A draft Request for Proposals has been completed to solicit proposals for a Comprehensive Plan Update. The Planning Department will be requesting funding for an update from the Redevelopment Commission and City Council once proposals have been received. A review committee has been assembled to review proposals and interview consultants. Proposals will be due May 4th. A Steering Committee will need to be assembled to carry out the Comprehensive Plan Update.
- The Plan Commission will hear two cases at its April 17th meeting.
    1. PC 2012-06: Metro FiberNet Economic Development Area & Plan

2. PC 2012-04: Amending Article 8 – Sign Standards & Article 13.2 – Definitions of the Zoning Ordinance.

- Beaty Construction should be completed with the demolition, grading, and seeding of the Acquisition Project – Demolition Phase (02-09-12) within the next week.
- A proposal was submitted to the Office of Community and Rural Affairs with the intent to apply for Main Street Revitalization Program Grant Funds in June. The details of the application continue to be discussed.
- Environmental testing at the Red Carpet Inn is complete. A small percentage of asbestos is present in the adhesive used to secure the mirrors to the walls, but is not friable, so it will not require special handling during demolition. The State of Indiana has received the environmental testing information and will release the motel buildings for demolition on April 23, 2012. D & D Hunt, Inc. has begun some concrete demolition, at this time.

DEPARTMENT REPORT

To: Mayor McGuinness

From: **Chief Tim O'Sullivan**

Date: **04-16-12**

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1. Speed survey for Kentucky Ave. and Johnson Ave. completed at I will make a presentation to the BOW.

2. Request for a speed limit change on Branigin Road. Request that the limit be increased to 40 m.p.h starting at the east, first, entrance of the high school from US 31.

Street Department Report

To: Board of Public Works and Safety

From: Ron Collins, Street Commissioner

Date: April 12th 2012 for the **April 16th 2012** Board of Works Meeting

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1. A total of five hundred nineteen (519) pot holes patched during the month of March.
2. A total of five (5) trees taken down, cut up, chipped as required and hauled from site(s) in the right-of-way that posed risk to our community.
3. On-going testing of maintenance tracking system for departmental equipment.
4. Started a rewrite/update of job descriptions for department.

PARKS & RECREATION DEPARTMENT REPORT

To: **Board of Public Works and Safety**

From: **Chip Orner, Superintendent**

Date: **April 11, 2012**

Park Operations

-Park Operations staff are in full swing doing seasonal park and facility maintenance. Mowing season began very early this year as well. We have hired all our seasonal park and grounds maintenance staff for the year as well.

-Scott Park maintenance has begun in preparation for the upcoming season which begins Sat, April 28.

-The preparation of the Swimming Pool will begin next week. Opening day for the swimming pool is Sat, May 19.

-The Park Board will be discussing several important items at the April park board meeting including: 2012 Park Bond projects, Upper Shelbyville Road trail extension, Eastview Drive trail extension and Flood Buyout area proposals. The meeting will be held Thurs, April 19 at 4pm.

Recreation & Community Events

Upcoming Events:

-The Spring/Summer FUN GUIDE is now available at the Recreation Center and online at www.franklinparks.org

Clean Community Challenge	**Sat, April 21**	**9am-12noon**
Arbor Day Program	**Sat, April 21**	**10:30am**

Please feel free to contact me at 736-3689 (office) if you have any questions or concerns related to parks and recreation issues.

FRANKLIN
DPW
DEPARTMENT OF PUBLIC WORKS

Memorandum

To: Board of Public Works and Safety

From: Sherry Phillips, Sewer Billing Manager

Date: April 11, 2012

Re: Update

UPDATE

Liens-We are currently getting Lien Release documents ready for the next batch of liens that have paid and are ready for release at the court house.

Water Usages- We received our water usage info from Indiana American water, and I have passed that along to Komputrol to drop into our customer accounts. I will print 3 reports, and double check for accuracy before May billing. The report each year indicates the customer's water usages in the winter months—and we base their yearly bill then on that amount. A customer's account could remain the same, or go up or down slightly depending on their water usages.

Delinquent update- The liens were recorded with the Johnson Co Recorder on March 22, 2012. We ended up with 281—which was great since we started out with over 900 in the 90-day delinquent status. These liens will were certified on March 30, 2012. I have posted these off in Komputrol. The next 90-day lien process begins with letters being sent out again starting after June mail.

Notice letters- Final notice letters were sent this week to those who had liens filed against them—as a reminder where and when to pay also.

The office staff is doing a great job keeping up with daily work, as well as the special projects we have going on—very proud of their efforts!

**The Sewer Billing Office has no upcoming special events, contracts, or functions involving volunteers, who would need Certificates of Liability Insurance.

FRANKLIN
DPW
DEPARTMENT OF PUBLIC WORKS

Memorandum

To: Board of Public Works and Safety

From: Rick Littleton, Superintendent

Date: April 11, 2012

Re: Status of Tasks

Collection System/WWTP

- Reynolds Inc. is nearing substantial completion of the WWTP Improvements Project.
- Common Wage Hearing held today for the Franklin Tech Park sanitary sewer re-location project.

MS4

- Simon Road Drainage Project reviewed by city engineer and ready to award.
- Contractor selected for Lynhurst Drive drainage improvements.
- Investigating and troubleshooting misc, stormwater/drainage complaints.

*No upcoming special events, contracts, or updates to volunteer roster