

AGENDA RESERVATION REQUEST

CITY OF FRANKLIN BOARD OF PUBLIC WORKS AND SAFETY

Please type or print

Date Submitted:	November 2, 2011	Meeting Date:	November 7, 2011
Requested by:	Mayor Paris		
On Behalf of Organization or Individual:	City of Franklin		
Telephone:	(317) 736-3602		
Email address:	fparis@franklin-in.gov		
Mailing Address:	70 E. Monroe Street, Franklin, IN 46131		
Request Adoption of 2012 Sewer and Storm Water Utility Budgets.			
2012 WWTP, Sewer Billing Office, Sewer Maintenance and MS4 Storm Water			
Utility Form 1's			
Name:	Mayor Paris	Telephone:	(317) 736-3602

The Franklin Board of Works meets on the 1st and 3rd Tuesday of each month at 9:30 a.m. in the Council Chambers of City Hall located at 70 E. Monroe Street. In order for an individual and/or agency to be considered for new business on the agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 12:00 p.m. on the Wednesday prior to the Board of Works meeting.

BUDGET ESTIMATE FOR
SEWER BILLING OFFICE
(Office, Board, Commission, Department, Institution, or Fund)

REVISED 11/2/11

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CITY OF FRANKLIN for CALENDAR YEAR 2012

Replaces Budget Form 1 (1981)

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
PERSONAL SERVICES					
SALARY & WAGES					
	111.0 Office Manager	\$43,401		\$43,401	0.00%
*	113.0 Mayor	\$35,500		\$35,500	0.00%
*	114.0 Clerk-Treasurer	\$27,000		\$27,000	0.00%
	115.0 Board Members (2 @ \$2,737.28)	\$5,475		\$5,475	0.00%
	116.0 Office Clerk (3 @ \$29,626.18)	\$88,879		\$88,879	0.00%
*	117.0 Director of Engineering (51% of salary)	\$26,520		\$26,520	0.00%
*	118.0 Clerk Treasurer Employees (35% of salary)	\$48,597		\$60,217	-19.30%
	124.0 Part-time Employees	\$10,500		\$10,500	0.00%
	128.0 Longevity	\$3,097		\$3,741	-17.21%
	199.0 Overtime	\$3,326		\$3,326	0.00%
	* see Mayor, Clerk Treasurer, BOW Form #1 for balance	\$292,295		\$304,559	-4.03%
EMPLOYEE BENEFITS					
	125.0 FICA	\$24,429		\$24,559	-0.53%
	126.0 PERF	\$26,768		\$24,460	9.44%
	127.0 Unemployment	\$5,000		\$482	937.34%
		\$56,197		\$49,501	14%
OTHER PERSONAL SERVICES					
	140.0 Insurance (Work Comp \$20K, Group Ins \$88K)	\$111,498		\$111,498	0.00%
	144.0 Unused Personal Days	\$2,427		\$2,427	0.00%
	149.0 E.I.P.	\$10,638		\$0	100.00%
		\$124,563		\$113,925	9%
	Total Personal Services	\$473,055	\$0	\$467,985	1.08%

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
SUPPLIES					
OFFICE SUPPLIES					
	221.0 Office Supplies	\$2,500		\$2,500	0.00%
	222.0 Operating Supplies	\$10,200		\$10,200	0.00%
		\$12,700		\$12,700	0.00%
	Total Supplies	\$12,700		\$12,700	0.00%

BUDGET ESTIMATE FOR

REVISED 10/24/2011

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MS-4 Storm Water Utility

(Office, Board, Commission, Department, Institution, or Fund)

CITY OF FRANKLIN for CALENDAR YEAR

2012

Replaces Budget Form 1 (1981)

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
PERSONAL SERVICES					
SALARY & WAGES					
* 111.0 MS4 Coordinator	\$36,861			\$36,861	0.00%
** 113.0 Drainage/Tree Splst	\$45,600			\$45,600	0.00%
124.0 Part-time	\$50,000			\$0	
128.0 Longevity	\$450			\$260	73.08%
199.0 Overtime	\$5,000			\$5,000	0.00%
* 70% of \$52,658; see Cemetery for 30%					
** 2 @ 60% of \$38K; see Cemetery for 60%					
		\$137,911		\$87,721	0.22%
EMPLOYEE BENEFITS					
125.0 FICA	\$11,341			\$7,052	0.21%
126.0 PERF (increased to 9% by Indiana PERF for 2012)	\$8,487			\$7,272	12.36%
127.0 Unemployment	\$3,263			\$3,263	0.00%
		\$23,091		\$17,587	5.20%
OTHER PERSONAL SERVICES					
140.0 Insurance (Work Comp \$10K, Group Ins \$25,000)	\$35,000			\$35,000	0.00%
144.0 Unused Personal Days	\$426			\$426	0.00%
149.0 E.I.P.	\$3,420				
		\$38,846		\$35,426	0.00%
Total Personal Services		\$199,848		\$140,734	0.78%

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
SUPPLIES					
OFFICE SUPPLIES					
210.0 Office Supplies	\$2,200			\$2,200	0.00%
210.0 Computer Supplies, Software	\$3,800			\$3,800	0.00%
210.0 Locates, Flags, Paint	\$1,000			\$1,000	0.00%
		\$7,000		\$7,000	0.00%
OPERATING SUPPLIES					
215.0 Gasoline & Oil	\$4,000			\$4,000	0.00%
215.0 Tires & Tubes	\$1,000			\$1,000	0.00%
215.0 Motor Supplies	\$800			\$800	0.00%
		\$5,800		\$5,800	0.00%
REPAIR & MAINTENANCE SUPPLIES					
222.0 Equipment Repair Parts	\$1,000.00			\$500.00	0.00%
222.0 Other Supplies & Materials	\$29,000.00			\$500.00	0.00%
		\$30,000		\$1,000	0.00%
OTHER SUPPLIES					
225.0 Wearing apparel (purchase only)	\$0			\$0	0.00%
		\$0		\$0	0.00%
Total Supplies		\$42,800		\$13,800	0.00%

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					

		\$0		\$0	0.00%
Total Supplies			\$42,800	\$13,800	0.00%
331.0	Attorney Fees	\$5,000		\$5,000	0.00%
331.0	Consulting Services	\$120,000		\$20,000	500.00%
			\$125,000	\$25,000	400.00%
COMMUNICATION & TRANSPORTATION					
310.0	Postage	\$5,000		\$5,000	0.00%
320.0	Travel Expenses & Training	\$2,000		\$2,000	0.00%
335.0	Telephone	\$2,000		\$2,000	0.00%
335.0	Mobile Phones	\$500		\$500	0.00%
			\$9,500	\$9,500	0.00%
PRINTING and ADVERTISING					
333.0	Printing	\$2,000		\$2,000	0.00%
333.0	Publication of Legal Notice	\$500		\$500	0.00%
333.0	General Ad. & Public Education	\$2,000		\$2,000	0.00%
			\$4,500	\$4,500	0.00%
INSURANCE					
334.0	Liability Insurance	\$5,000		\$5,000	0.00%
			\$5,000	\$5,000	0.00%
REPAIRS & MAINTENANCE					
336.0	Repair of Equipment	\$2,000		\$1,000	0.00%
336.0	Repair of Structures	\$200,000		\$1,000	0.00%
			\$202,000	\$2,000	0.00%
RENTALS					
337.0	Rental Equipment	\$300		\$300	0.00%
338.0	Uniforms	\$0		\$0	0.00%
			\$300	\$300	0.00%
OTHER SERVICES & CHARGES					
339.0	IDEM/NPDES Permit Fees	\$0		\$0	0.00%
			\$0	\$0	0.00%
Total Services & Charges			\$346,300	\$46,300	215.98%
CAPITAL OUTLAYS					
	Items	Total Estimate	Approved	Prior Yr. Amount	Change
IMPROVEMENTS OTHER THAN BUILDINGS					
443.0	Sewer & Drainage Projects	\$190,627		\$169,627	176.86%
			\$190,627	\$169,627	176.86%
MACHINERY and EQUIPMENT					
444.0	Vehicles	\$25,000		\$25,000	0.00%
			\$25,000	\$25,000	0.00%
MACHINERY & EQUIPMENT					
444.0	General Equipment	\$4,000		\$4,000	0.00%
			\$4,000	\$4,000	0.00%
Total Capital Outlays			\$219,627	\$198,627	151.04%

TOTAL BUDGET \$808,575 \$399,461 100.41%

(I) (We) hereby certify that the foregoing is a true and fair estimate of the necessary expense of the:

Missouri State University
(Name of Office, Board, Commission, Department, Institution, or Fund)
for the calendar year 2012 for the purposes herein specified.

Dated this 15 day of August 2011

BUDGET ESTIMATE FOR
SEWER MAINTENANCE
 (Office, Board, Commission, Department, Institution, or Fund)

CITY OF FRANKLIN for CALENDAR YEAR 2012

Replaces Budget Form 1 (1981)

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
PERSONAL SERVICES					
SALARY & WAGES					
111.0 Foreman	\$41,618			\$41,618	0.00%
112.0 Laborer	\$30,453			\$30,453	0.00%
113.0 Operator (2 @ \$35,241.41)	\$70,483			\$70,483	0.00%
114.0 Inspector/Laborer	\$32,852			\$32,852	0.00%
130.0 State License Credit	\$1,600			\$1,600	0.00%
128.0 Longevity	\$2,200			\$1,900	15.79%
199.0 Overtime	\$18,632			\$18,200	2.37%
		\$197,838		\$197,106	0.37%
EMPLOYEE BENEFITS					
125.0 FICA	\$16,565			\$15,930	3.99%
126.0 PERF	\$19,153			\$16,428	16.59%
127.0 Unemployment	\$350			\$350	0.00%
		\$36,068		\$32,708	10%
OTHER PERSONAL SERVICES					
144.0 Unused Personal Days	\$2,024			\$2,024	-0.01%
149.0 E.I.P.	\$7,200				
		\$9,224		\$2,024	356%
Total Personal Services					
		\$243,130	\$0	\$231,838	4.87%

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
SUPPLIES					
REPAIR & MAINTENANCE SUPPLIES					
223.0 Repair & Maintenance Supplies	\$6,000			\$6,000	0.00%
224.0 Gasoline	\$5,000			\$5,000	0.00%
		\$11,000		\$11,000	0.00%
OTHER SUPPLIES					
229.0 Other Supplies & Materials	\$50,000			\$50,000	
		\$50,000		\$50,000	
Total Supplies					
		\$61,000		\$61,000	0.00%

**BUDGET ESTIMATE FOR
WWTP**

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(Office, Board, Commission, Department, Institution, or Fund)

CITY OF FRANKLIN for CALENDAR YEAR 2012

Replaces Budget Form 1 (1981)

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
PERSONAL SERVICES					
SALARY & WAGES					
	111.0 Superintendent	\$60,258		\$60,258	0.00%
	112.0 Senior Operator	\$42,091		\$42,091	0.00%
	113.0 Operator (2 @ \$37,926.91)	\$75,854		\$75,854	0.00%
	114.0 Laboratory Technician	\$40,219		\$40,219	0.00%
	115.0 Operator/Laborer	\$30,988		\$30,988	0.00%
	124.0 Part-time Employees	\$15,000		\$15,000	0.00%
	128.0 Longevity	\$4,500		\$4,400	2.27%
	130.0 State License Credit	\$4,000		\$4,000	0.00%
	199.0 Overtime	\$40,096		\$38,480	4.20%
		\$313,006		\$311,290	0.55%
EMPLOYEE BENEFITS					
	125.0 FICA	\$25,987		\$25,131	3.41%
	126.0 PERF (increased to 9% by Indiana PERF for 2012)	\$28,290		\$24,349	16.19%
	127.0 Unemployment	\$575		\$575	0.00%
		\$54,852		\$50,055	10%
OTHER PERSONAL SERVICES					
	144.0 Unused Personal Days	\$2,837		\$2,845	-0.28%
	149.0 E.I.P.	\$9,000		\$0	100.00%
		\$11,837		\$2,845	316%
	Total Personal Services	\$379,695	\$0	\$364,190	4.26%

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
SUPPLIES					
OFFICE SUPPLIES					
	221.0 Office Supplies	\$600		\$600	0.00%
		\$600		\$600	0.00%
OPERATING SUPPLIES					
	222.0 Operating Supplies	\$185,500		\$185,500	0.00%
		\$185,500		\$185,500	0.00%
REPAIR & MAINTENANCE SUPPLIES					
	223.0 Garage & Motor Supplies	\$9,000		\$9,000	0.00%
	224.0 Gasoline	\$2,000		\$2,000	0.00%
		\$11,000		\$11,000	0.00%
OTHER SUPPLIES					
	229.0 Other Supplies & Materials	\$4,000		\$4,000	0.00%
		\$4,000		\$4,000	-100.00%
	Total Supplies	\$201,100		\$201,100	0.00%

	Items	Total Estimate	Approved	Prior Yr. Amount	Change
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					
315.0 Dues & Subscriptions	\$3,000			\$3,000	0.00%
320.0 Travel & Training	\$3,000			\$3,000	0.00%
331.0 Professional Services	\$10,000			\$10,000	0.00%
		\$16,000		\$16,000	0.00%
COMMUNICATION & TRANSPORTATION					
332.0 Communications	\$6,800			\$6,800	0.00%
		\$6,800		\$6,800	0.00%
UTILITY SERVICES					
335.0 Utilities	\$282,800			\$252,500	12.00%
		\$282,800		\$252,500	12.00%
REPAIRS & MAINTENANCE					
336.0 Maintenance	\$66,000			\$66,000	0.00%
		\$66,000		\$66,000	0.00%
RENTALS					
337.0 Rentals & Leases	\$27,400			\$27,400	0.00%
		\$27,400		\$27,400	0.00%
OTHER SERVICES & CHARGES					
339.0 NPDES Permit Fees	\$9,500			\$9,500	0.00%
		\$9,500		\$9,500	0.00%
Total Services & Charges		\$408,500		\$378,200	8.01%
CAPITAL OUTLAYS					
MACHINERY & EQUIPMENT					
444.0 Equipment	\$35,000			\$35,000	0.00%
445.0 Office Equipment	\$20,000			\$2,000	-100.00%
		\$55,000		\$37,000	
Total Capital Outlays		\$55,000		\$37,000	48.65%

TOTAL BUDGET \$1,044,295 \$980,490 6.51%

(I) (We) hereby certify that the foregoing is a true and fair estimate of the necessary expense of the:

WWTP

(Name of Office, Board, Commission, Department, Institution, or Fund)
for the calendar year 2012 for the purposes therein specified.

Dated this 15 day of August 2011

Rick Littleton, Superintendent

Signature & Title of Officer(s) or Department Head