

## AGENDA RESERVATION REQUEST

**CITY OF FRANKLIN  
BOARD OF PUBLIC WORKS AND SAFETY**

Please type or print

<b>Date Submitted:</b>	October 20, 2011	<b>Meeting Date:</b>	November 7, 2011
<b>Requested by:</b>	Rob H. Schafstall		
<b>On Behalf of Organization or Individual:</b>	City of Franklin		
<b>Telephone:</b>	(317) 736-7146		
<b>Email address:</b>	robhschafstall@gmail.com		
<b>Mailing Address:</b>	98 N. Jackson Street, Franklin, IN 46131		
Approval of Memorandum of Understanding Between Franklin Redevelopment			
Commission and Franklin Board of Public Works and Safety relative to Planning Department Staff Assistance.			
Copy of Memorandum of Understanding			
<b>Name:</b>	Rob H. Schafstall	<b>Telephone</b>	(317) 736-7146

*The Franklin Board of Works meets on the 1st and 3rd Tuesday of each month at 9:00 a.m. in the Council Chambers of City Hall located at 70 E. Monroe Street. In order for an individual and/or agency to be considered for new business on the agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 12:00 p.m. on the Wednesday prior to the Board of Works meeting.*

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
FRANKLIN REDEVELOPMENT COMMISSION  
AND  
FRANKLIN BOARD OF PUBLIC WORKS AND SAFETY  
RELATIVE TO PLANNING DEPARTMENT STAFF ASSISTANCE**

This Memorandum of Understanding ("MOU") is executed this 20<sup>th</sup> day of October, 2011, by and between the City of Franklin, Indiana's ("City") Redevelopment Commission (RDC) and the City's Board of Public Works and Safety ("BOW").

The RDC desires to utilize the employees of the City's Department of Planning and Economic Development ("Planning Staff") as its staff on an as-needed basis to address the City's redevelopment needs, and specifically with respect to the following:

1. Preparation and Publication of the RDC's Annual Report:

Within thirty (30) days after the close of each calendar year, the RDC shall file with the Mayor a report setting out the RDC's activities during the preceding calendar year. The report must show the names of the commissioners, names of the officers, the number of regular employees and fixed salaries of the Department of Redevelopment, amount of expenditures made during the preceding year and their general purpose, the amount of funds on-hand at the close of the calendar year, and any other information necessary to disclose the RDC's activities and the results obtained.

2. RDC Strategic Plan:

Planning Staff will -with direction from the RDC - facilitate discussions to receive input from the BOW, elected officials, the Plan Commission, the Economic Development Commission, economic development-focused organizations and community groups (including but not limited to Franklin Development Corporation, Franklin Heritage, Discovery Downtown Franklin, Franklin Chamber of Commerce, and Johnson County Development Corporation, Franklin Community School Corporation, Franklin College, other community stakeholders), and the general public. Based on community input and direction from the RDC, Planning Staff will generate an illustrated draft strategic plan including budget estimates and timelines for completion for final approval by the RDC.

3. Project Management:

Indiana Code Section 36-7-14-12.2 defines the RDC's powers. These include the power to purchase, exchange, gift, grant, condemn, or lease any personal property; the power to use, sell exchange, lease, rent or otherwise dispose of property. Further, the RDC can clear property as well as repair and maintain structures acquired for redevelopment

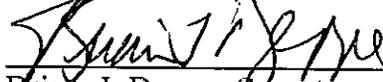
Each staff member listed above is available to assist the RDC on an as-needed basis and will track their time spent on an hourly basis by project. Timesheets will be submitted to the RDC for review and approval. The City's General Fund will be reimbursed by the RDC in an amount equal to the Planning Staff time incurred pursuant to this MOU; however, said amount will not exceed Twelve Thousand Dollars (\$12,000) for the year 2011.

IN WITNESS THEREOF, the parties have executed this Memorandum of Understanding as of the date written above.

**FRANKLIN REDEVELOPMENT COMMISSION**

  
\_\_\_\_\_  
Larry Koenes, President

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Ted Grossnickle, Vice President

  
\_\_\_\_\_  
Brian J. Deppe, Secretary

\_\_\_\_\_  
Robert D. Heuchan, Member

\_\_\_\_\_  
Trent McWilliams, Member

**CITY OF FRANKLIN, INDIANA  
BOARD OF PUBLIC WORKS AND SAFETY**

\_\_\_\_\_  
Fred L. Paris, Mayor and Member

\_\_\_\_\_  
Dan Murray, Member

\_\_\_\_\_  
Joseph R. Ault, Member

ATTEST:

\_\_\_\_\_  
Janet P. Alexander  
Clerk-Treasurer