



## Planning Department Report

**To:** Board of Public Works and Safety

**From:** Department of Planning & Economic Development

**Date:** September 28<sup>th</sup> for the October 4<sup>th</sup>, 2011 Board of Works Meeting

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- As of September 28<sup>th</sup>, the City of Franklin owns 58 of the 66 homes in the Buyout Project. Two additional offers to purchase have been accepted, however; closing has been delayed as we try to work through obtaining clear title. Two additional offers to purchase are currently pending.
- Beaty Construction has almost completed the fifth phase of demolition. Upon finishing, 57 properties will have completed the demolition phase. Seed and straw mats continue to be placed throughout the Buyout Project.
- The Flood Area Re-Use Committee will continue to seek public input at the Fall Festival on October 1<sup>st</sup>. The booth will be located in the courthouse parking lot.
- The structure at 151 W. Jefferson Street has been demolished. The foundation and asphalt remain to be removed.
- The Plan Commission heard one case at the September 20<sup>th</sup> meeting:
  1. Amended Integrated Economic Development Plan 2011 – PC Resolution 2011-11.  
APPROVED.
- The September 29<sup>th</sup> Technical Review Committee meeting and October 5<sup>th</sup> Board of Zoning Appeals meeting have been cancelled due to lack of business.
- Ninety-five notices of violation were issued in September.
- Krista Linke & Rhoni Oliver attended the Housing and Community Economic Development Conference held September 20-21<sup>st</sup> in Indianapolis.
- Jaime Harshman attended the 2011 Employee Health and Wellness Summit held September 27<sup>th</sup> in Indianapolis.
- The State finalized all items regarding the Indiana Masonic Home project.





**Parks  
Make  
Life  
Better!**

## **PARKS & RECREATION DEPARTMENT REPORT**

**To: Board of Public Works and Safety**

**From: Chip Orner, Superintendent**

**Date: September 28, 2011**

**Street Closing Request:** We are requesting that North Main Street from Jefferson Street to Madison Street be closed for the annual Trick your Trunk for Halloween event on Saturday, October 29 from 5:00pm to 8:00pm.

### Recreation & Community Events

#### Upcoming Events:

Franklin Fall Festival – Concert/Carnival	Friday, September 30
Franklin Fall Festival	Saturday, October 1
Employee Wellness 5K Run/Walk	Tuesday, October 11
Active Adults Health Fair	Tuesday, October 11
Pumpkins in the Park 5K Run/Walk	Friday, October 14
FREE! Costume Swap	Friday/Saturday, October 14-15
Trick or Treat Trail	Saturday, October 15
Trick your Trunk	Saturday, October 29
Multicultural Festival	Saturday, November 19

The 2011 Women’s Adventure Trip was very successful with over 50+ participants. The 2012 trip planned for October 2012 already has over 50 participants!

-We are working to create a partnership with Johnson County REMC for their employee wellness program.

### Parks & Trails

- Park Operations staff has finished planting 35 trees in Schmidt Park, Blue Heron Park and Province Park.
- The new Disc Golf Course at Blue Heron Park is currently under construction. Grand opening is scheduled for October. Duke Energy donated \$7800 towards the construction of the new disc golf course.
- We are working on a feasibility/design for the new entrance for Scott Park as well as a 200+ car parking lot.
- We are ready to bid the Greenway Trail expansion on Hurricane Road from Heritage subdivision to Needham Elementary School.
- We have 10 trees that must be removed in Province Park, many damaged from the flood of 2008. We are working with the City Arborists on a removal and replanting plan.
- We are receiving quotes for the replacement to the partitions in both restrooms in the pool bathhouse.
- We are working with Todd Wilkerson, Project Coordinator on a repaving plan for the roads in Province Park. Several sections of the roads are heavily damaged.

Please feel free to contact me at 736-3689 (office) if you have any questions or concerns related to parks and recreation issues.





## DEPARTMENT REPORT

To: *Board of Works and Public Safety*

From: Franklin Fire Department

Date: Sept 28, 2011

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Please find enclosed activities

Year to date runs; 1809

Sept runs to date; 191

Attempt to repair concrete on trench drain at station 22# failed. I will be requesting that it be torn out and replaced.

Weather has held up seeding and plant replacement at station 22#, it is scheduled for the week of October 3.

American structure point is preparing a finding and plan of action for crack in wall at station 23#.

Working on response to request for summary judgment in litigation concerning refusal of job offer.





## **DEPARTMENT REPORT**

**To:** Board of Public Works and Safety

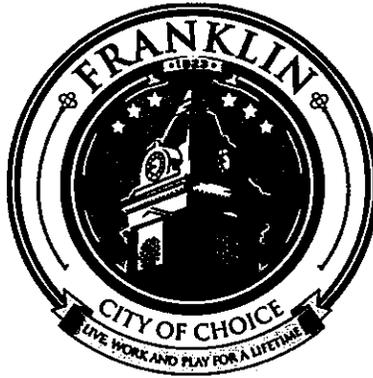
**From:** Chief O'Sullivan

**Date:** 09-29-11

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1. Travis Devore, dispatch, 5 years of service on 09-30-11.
2. Letters of Special Recognition presented to Detective Scheuermann, Detective Tice, Officer Lucid, and Officer Dillon for their quick response, and attention to detail during an investigation of a suicidal individual with a gun that threatened to kill a local attorney and a judge.
3. Franklin College requested a speed limit change on campus.
4. We applied for a narcotics grant through Drug Free Johnson County.
5. Fall festival parade post complete.
6. Ceiling repair in records after an energy survey was conducted and a water drain was knocked off.





## **DEPARTMENT REPORT**

**To:** Board of Public Works and Safety  
**From:** Richard L. DeWitt / Cemetery and MS4 Utility  
**Date:** September 28, 2011

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### **Cemetery Report**

#### **CIMS – Ancestral Updates – Grave Markers**

Nine sections of grave markers have been photographed and entered into CIMS. As a follow up to prior year surveys, administration staff is now completing final review to include updates and binder repairs.

#### **Foundation Installation**

One new foundation order received, with none pending.

#### **General Maintenance**

With the fall rains, crews are now seeding and mulching graves and other bare areas. When driving through the cemetery you can now see the grounds greening up again. Leaves are beginning to fall, so it won't be too long before leaf mulching will begin.

#### **Chapel Tour**

Twenty visitors toured the cemetery chapel during Franklin Heritage's Historical Church Tour. Several of our guests were from out-of-town and first-time visitors to Greenlawn. As part of our tour, we provided visitors with a brief overview of the Cemetery's restoration efforts. Many were delighted in hearing of our efforts to getting listed as an Indiana Historical Landmark.

#### **Funerals**

Four (4) internments.  
One (1) inurnments.

**Current staffing level:**

- Two (2) - Full Time
- Five (5) - Part Time (Now at four day work week)
- One (1) – Administrative

**Revenue Report**

Opening/Closing	\$ 2,900.00
Grave Sales	.00
Foundation Orders	224.00
Markers	500.00
Other	<u>70.00</u>
Total	\$ 3,694.00

**Upcoming Events/Contracts**

No activity.

**MS4 Utility Report**

**MS4 Inspections**

No active construction sites were scheduled to be inspected.

**Illicit Discharge Detection and Elimination**

One illicit discharge complaint was investigated regarding construction waste deposited into a storm drain. The responsible party has been contacted and the incident remains open pending further investigation and remediation.

**INAFSM Conference**

Last week I attended INAFSM's (Indiana Association for Floodplain & Stormwater Management) three day annual conference at Pokagon State Park. In addition to attending, I participated as a presenter for the session "IDDE Ordinance and Escalating Enforcement Policy". Franklin was asked because of its work in developing a new technical standards manual and enforcement procedures. The presentation was well received with many in attendance requesting information on our development phase information.

**Upcoming Events/Contracts**

Nothing at this time.

R. L. DeWitt



# Memorandum

To: Board of Public Works and Safety

From: Rick Littleton, Superintendent

Date: September 28, 2011

Re: Status of Tasks

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## Collection System/WWTP

- MD Wessler is working on proposal for quote packages for the project involving the alley south of the Artcraft.

## Inter-local Agreement for Fueling of City Vehicles

- The final agreement is complete. Resolutions approving the agreement have been adopted by both the City of Franklin and Johnson County. Provided the county with personnel and vehicle information needed to move forward with the switch to using the county fueling island.

\*No upcoming special events, contracts, or updates to volunteer roster





# Memorandum

To: Board of Public Works and Safety  
From: Sherry Phillips, Sewer Billing Manager  
Date: September 28, 2011  
Re: Update

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## Update

**We will be working on releasing approximately 300 liens that payments have been made on through the recorder's office, which is about a 4-step process. Also, I will begin working on closing out the accounts with balances that are non-collectable—there are quite a few so this will take some time.**

**Again the office staff has done a great job keeping up with not only the daily mail routine, but also with the added work we have had going on since July. I appreciate everyone's hard work.**

## Personnel

**Connie Brockman returned to work after being on short term disability September 26<sup>th</sup>!! Great to have her back with us!**

**\*\*The Sewer Billing Office has no upcoming special events, contracts, or functions involving volunteers, who would need Certificates of Liability Insurance.**





## DEPARTMENT REPORT

To: Board of Public Works and Safety

From: *Todd Wilkerson, Project Supervisor*

Date: 10/4/11

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### FEMA Revised Flood Insurance Study Review Professional Services

- Is at IDNR waiting approval

### Main Street TEA21

- Working on completing Right-of-Way
- INDOT approval of Construction Inspection Consultant
- Are on December 14,2011 Letting at INDOT

### Gateway Project

- Consultant selection of Crossroad Engineers was approved by RDC on 5/18/10
- Consultant has started Survey work
- Had meeting with Indianapolis MPO on 6/21/10
- Has started working on design work and environmental work

### South Home Bridge Project

- INDOT has release bid
- County has Invoiced our part of the project
- Scheduled to Start 3/23/11

### Canary Ditch Detention Facility

- Talked with IDNR about project to set up Meeting

- Talked with FEMA Revised Flood Insurance Study Review Professional Services consultant about floodway area
- Started Delineation of Pond
- Received Delineation Report
- Have meet with USACE and IDEM on 2/15/11 about permitting

#### Westview Drive Pedestrian Bridge

- Advertisement for Design/Build sent out on 12/14/10
- Pre-bid meeting set for 12/21/10
- Working on IDNR Approvals
- Received preliminary design for approval
- Setting meeting with County

#### Sign Replacement and Inventory

- Received Notice of Award of a Highway Improvement and Safety Program funding on 12/8/10
- Council approval for money.
- Received RFPs
- Working with Consultant on Price
- Have received contract bring to BOW on 9/20/11 for signature.

#### Sanitary Sewer in Franklin Tech Park

- Received Proposals on 2/3/11
- Received Approval of Consultant
- Waiting on to set schedule

#### International Drive Drainage

- Working on International Drive

#### Other Projects

- Working with Fire Department to finish up buildings
- Working with MS4 and Street Department on various complaints
- Help MS4 get quote package ready for Gideon Drake project
- Working with Parks Department on a few small projects.



## **DEPARTMENT REPORT**

**To:** Board of Public Works and Safety

**From:** Steve Compton/Street Department

**Date:** September 28, 2011

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The cleaning of storm drain system in The Lockry and Bryant subdivision has been completed. Approx. 60 tons of debris has been removed from both systems. All minor repairs have been noted, there were no major repairs needed. Minor repairs consist of mortaring brick and pipe connections.

The Vac-Con truck will continue working south, covering the area between North Main and Graham ST, working south from Circle Drive.

Trucks are being readied for the fall leaf and snow season.

Limb and Brush pick-up will end October 14<sup>th</sup>, 2011.

