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Memorandum

TO: City of Franklin Board of Public Works

FROM: Debra Baker, Program Assistant *Debra Baker*

DATE: September 15, 2011

RE: Temporary Sign on City Property

The Johnson County Extension Homemakers would like to request placing a temporary sign in the grassy area on the corner of Jackson Street and Jefferson Street to advertise their upcoming Fall Craft Fair, which is being held at the Johnson County Fairgrounds on October 15, 2011. The size and structure is comparable to a standard "real estate" sign. (In the past we have been given permission to put temporary signs at this location by the Johnson County Board of Commissioners, but we now understand that this property is owned by the City of Franklin.)

In order to adequately advertise for their craft fair, they would like to place the sign no earlier than October 1, 2011, and will remove the sign no later than October 15, 2011. Thank you for your consideration.