



## **DEPARTMENT REPORT**

**To:** Board of Public Works and Safety  
**From:** Richard L. DeWitt / Cemetery and MS4 Utility  
**Date:** September 13, 2011

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### **Cemetery Report**

#### **CIMS – Ancestral Updates – Grave Markers**

Eight sections are completed with work continuing.

#### **Foundation Installation**

All installations are complete, with no new requests.

#### **General Maintenance**

With the spotty rains recently, the grass is beginning to green up and crews are resuming mowing. Crews will soon begin seeding and mulching graves not seeded during the summer's dry period.

#### **Chapel Tour**

The cemetery chapel is featured on the Franklin Heritage Historical Church Tour on the weekend of September 17-18. This is the first time to be part of the tour, and we are eager to see how many visitors we will have at the cemetery.

#### **Funerals**

Six (6) internments.  
Two (2) inurnments.

#### **Current staffing level:**

Two (2) - Full Time  
Five (5) - Part Time (Now at four day work week)  
One (1) – Administrative

**Revenue Report**

Opening/Closing	\$ 4,800.00
Grave Sales	.00
Foundation Orders	.00
Markers	.00
Other	<u>.00</u>
Total	\$ 4,800.00

**Upcoming Events/Contracts**

No activity.

**MS4 Utility Report****MS4 Inspections**

No active construction sites were scheduled to be inspected.

**Illicit Discharge Detection and Elimination**

On 09/01/2011, four dry weather outfall screening inspections were conducted on Young's Creek. Field testing at the outfall and stream channel was conducted on two found with clear flow. Two stream samples were submitted to WWTP for testing. No discharge was detected at outfalls, but one was found sediment laden requiring maintenance. A work request has been initiated.

**IDEM Inspection**

IDEM has scheduled October 13 as the date to complete Franklin's Good Housekeeping and IDDE inspection. It will include onsite inspection of the city's maintenance facilities and operating practices and illicit discharged detection program.

**Upcoming Events/Contracts**

Nothing at this time.

R. L. DeWitt



# Memorandum

To: Board of Public Works and Safety  
From: Sherry Phillips, Sewer Billing Manager  
Date: September 14, 2011  
Re: Update

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## Liens/Recorded/Certified

August was very busy month. 279 liens were recorded on August 24<sup>th</sup>, and then certified on August 31<sup>st</sup>. These same liens had to be posted off in Koputrol and reports ran accordingly.

September will be a time to get "caught-up" on some file "cleanup" projects and hopefully get some employee vacation time used.

The office staff has done a great job keeping up with not only the daily mail routine, but also with the added work we have had going on since July. I appreciate everyone's hard work.

## Personnel

We currently have one employee, Connie Brockman, off post-surgery. It appears Connie will be released to come back to work by September 30<sup>th</sup>.

Brenda Poe (retired) has been a great help by working PT while Connie has been out.

\*\*The Sewer Billing Office has no upcoming special events, contracts, or functions involving volunteers, who would need Certificates of Liability Insurance.



## **DEPARTMENT REPORT**

**To:** Board of Public Works and Safety

**From:** Chief O'Sullivan

**Date:** September 14, 2011

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The August 31, 2011 report listed a request for a speed limit sign on 100 North. Captain Gruss researched and found the road in question is a County Road.

Nothing further to report.



## DEPARTMENT REPORT

**To:** Board of Works and Public Safety

**From:** Franklin Fire Department

**Date:** 9/14/11

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Runs for August- 198

Seven sections of concrete replaced at St 22#

Swales completed at St 22#

Trench Drain scheduled to be repaired St 22#

Estes Grounds to begin reseeding area where swales completed St 22#

Hosting Blue Card Incident Command Class for all personnel

American Structure Point to evaluate crack in block wall St 23#

Retention Pond St 22# dredged out by Street Department

All Ground ladders and aerial apparatus passed annual testing



## DEPARTMENT REPORT

To: Board of Public Works and Safety

From: *Todd Wilkerson, Project Supervisor*

Date: 9/6/11

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### FEMA Revised Flood Insurance Study Review Professional Services

- Is at IDNR waiting approval

### Main Street TEA21

- Working on completing Right-of-Way
- INDOT approval of Construction Inspection Consultant

### Gateway Project

- Consultant selection of Crossroad Engineers was approved by RDC on 5/18/10
- Consultant has started Survey work
- Had meeting with Indianapolis MPO on 6/21/10
- Has started working on design work and environmental work

### South Home Bridge Project

- INDOT has release bid
- County has Invoiced our part of the project
- Scheduled to Start 3/23/11

### Canary Ditch Detention Facility

- Talked with IDNR about project to set up Meeting
- Talked with FEMA Revised Flood Insurance Study Review Professional Services consultant about floodway area

- Started Delineation of Pond
- Received Delineation Report
- Have meet with USACE and IDEM on 2/15/11 about permitting

#### Westview Drive Pedestrian Bridge

- Advertisement for Design/Build sent out on 12/14/10
- Pre-bid meeting set for 12/21/10
- First proposals due 1/4/11
- Reviewed Proposals
- Going to City Council on 2/7/11
- Finished Sign all Contacts
- Meet with Mike Robertson about location of Bridge
- Working on IDNR Approvals
- Received preliminary design for approval

#### Sign Replacement and Inventory

- Received Notice of Award of a Highway Improvement and Safety Program funding on 12/8/10
- Council approval for money.
- Received RFPs
- Working with Consultant on Price
- Have received contract bring to BOW on 9/20/11 for signature.

#### Sanitary Sewer in Franklin Tech Park

- Received Proposals on 2/3/11
- Received Approval of Consultant
- Waiting on to set schedule

#### International Drive Drainage

- Working on International Drive

#### Other Projects

- Working with Fire Department to finish up buildings
- Working with MS4 and Street Department on various complaints



## Planning Department Report

**To:** Board of Public Works and Safety

**From:** Department of Planning & Economic Development

**Date:** September 14<sup>th</sup> for the September 20<sup>th</sup>, 2011 Board of Works Meeting

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- Unsafe Building Hearing Officer, Kim Van Valer, has ordered the property owners of 2180 E. King Street, Red Carpet Inn, to vacate the premises by October 14, 2011 and demolish the structures and swimming pool by November 13, 2011. The owners must appear at a compliance hearing on November 14, 2011 at 1:30PM in the Council Chambers.
  - The Board of Zoning Appeals heard three cases at the September 7<sup>th</sup> meeting:
    1. Hurricane Road Industrial Development Company: Use variance to allow automobile sales and variance to allow the expansion of a legal nonconforming use (auto repair). APPROVED WITH CONDITIONS.
    2. Max Wodbury at 2048 N. Morton Street: Variance from developmental standards to allow an electronic message board sign. APPROVED WITH CONDITIONS.
    3. Dennis Dougherty at 990 Hamilton Avenue: Use variance to allow a two-family dwelling in an industrial district. APPROVED WITH CONDITIONS.
  - A total of 29 zoning violations were issued for August.
  - A total of 5 sign permits were issued for August.
  - The Flood Area Re-Use Committee held a public meeting on September 13<sup>th</sup> at Beeson Hall.
  - Daryl Cochrane has been out of the office on bereavement leave. He will return to work on Monday, September 19<sup>th</sup>.
  - The Economic Development Commission met Tuesday, September 13<sup>th</sup> and voted to forward a favorable recommendation to City Council regarding a request for a waiver of non-compliance for Indiana Hydraulic Equipment Corporation.
  - The Economic Development Commission discussed the Economic Development Fee for tax abatements and the possibilities for changing to another type of abatement fee.

- The Economic Development Commission discussed evaluation criteria for tax abatements and the possibility of using a points system as a guideline.
- Krista Linke registered the City of Franklin with grants.gov in order to be able to submit grant applications electronically.
- A letter of support was sent to JCDC on behalf of the Planning Department towards making the Franklin Business Park a shovel ready industrial park.
- Approval was granted by INDOT for the way finding signage and an agreement between INDOT and the City of Franklin is on the BOW agenda for September 20<sup>th</sup>. The RDC has not yet approved the money for the fabrication and installation of these signs. It is possible that the way finding signage will be coordinated through the first phase of the Greenway Project next year.
- Krista Linke will be attending the Indiana Main Street Conference on October 19<sup>th</sup> and the Indiana Planning Association Conference on October 20<sup>th</sup> and 21<sup>st</sup>.
- Joanna Myers is attending and presenting at the INAFSM (Indiana Association of Floodplain and Stormwater Management) conference this week.
- Mold and asbestos abatement has begun on 151 W. Jefferson Street. The building should be demolished by the end of September.
- Krista Linke will present sample project costs to the Redevelopment Commission at their September 15<sup>th</sup> meeting to follow up with the staffing proposal presented at their last meeting.
- Style Dance Academy on Amy Lane received their final inspection.



# Memorandum

To: Board of Public Works and Safety

From: Rick Littleton, Superintendent

Date: September 15, 2011

Re: Status of Tasks

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## Collection System/WWTP

- MD Wessler is finalizing recommendations on the drainage issues with the East/West alley next to the Artcraft.

## Interlocal Agreement for Fueling of City Vehicles

- The final agreement is complete. Resolutions approving the agreement have been adopted by both the City of Franklin and Johnson County. Provided the county with personnel and vehicle information needed to move forward with the switch to using the county fueling island.

## IT/Telecommunications

- Implementation of VMWare desktop virtualization has begun.
- Presentation to the City Council on MetroNet FTTH project in Franklin is planned for 9-19-2011.

\*No upcoming special events, contracts, or updates to volunteer roster



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## **PARKS & RECREATION DEPARTMENT REPORT**

**To: Board of Public Works and Safety**

**From: Chip Orner, Superintendent**

**Date: August 31, 2011**

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The City of Franklin was honored for the 2<sup>nd</sup> straight year as a Playful City USA community. We were 1 of 151 communities across the United States to be honored with this designation.

### **Recreation & Community Events**

#### **Upcoming Events:**

Franklin Fall Festival – Concert/Carnival	Friday, September 30
Franklin Fall Festival	Saturday, October 1
Pumpkins in the Park 5K Run/Walk	Friday, October 14
FREE! Costume Swap	Friday/Saturday, October 14-15
Trick or Treat Trail	Saturday, October 15
Trick your Trunk	Saturday, October 29

-The Fall/Winter FUN GUIDE is now available at the Recreation Center and online at [www.franklinparks.org](http://www.franklinparks.org)

### **Parks & Trails**

-Park Operations staff is in the process of planting 35 trees in Schmidt Park, Blue Heron Park and Province Park.  
-The new Disc Golf Course at Blue Heron Park is currently under construction. Grand opening is scheduled for October.

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Please feel free to contact me at 736-3689 (office) if you have any questions or concerns related to parks and recreation issues.

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# Franklin Fall Festival

**Franklin Parks  
& Recreation**

[www.franklinparks.org](http://www.franklinparks.org)

**Friday, September 30th**

6:00 pm - 10:00 pm  
7:00 pm - 9:00 pm

Carnival  
*Blue River Band on the Stage*

**NEW THIS YEAR!  
CARNIVAL**

**Saturday, October 1st**

9:00 am - 5:00 pm  
9:00am

9:00am

10:00 am - 4:00 pm  
10:00 am - 10:00 pm  
10:30 am - 11:00 am

11:00 am  
1:00 pm  
7:00 pm - 10:00 pm

Call 346-1198 for more information!

Downtown Street Fair  
Queen Contest  
Call (317) 627-9961 for more info!  
Franklin's Got Talent  
**Deadline is Monday, September 26**  
Kid's Zone  
Carnival  
Community Baking Contest - Peaches  
Judging at 11:00 am  
Winner announced at 2:00 pm  
Dachshund Derby  
Fall Festival Parade  
Lemon Wheel on the Stage

**Vendors.  
Entertainment.  
Talent Contest.**

**FRIDAY SEPT. 30 & SATURDAY OCT. 1**

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at the

# franklin fall festival

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Friday, September 30th  
6:00-10:00 pm

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Tickets: \$1.50/each  
(Rides take 1-2 tickets each)

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## Bracelet Hours

Friday: 6:00 pm - 10:00 pm (\$15/bracelet)

Saturday: 10:00 am - 2:00 pm (\$15/bracelet)

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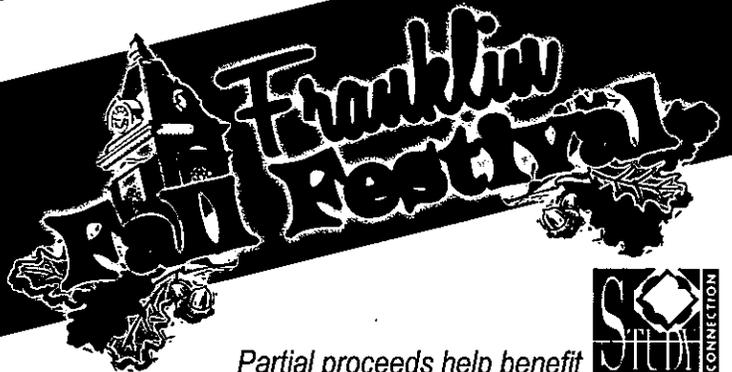
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\* Friday night bracelet not valid for Saturday  
\* Bracelets valid these hours only

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**Parks  
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Life  
Better!**

Franklin Parks & Recreation  
396 Branigin Blvd.  
Franklin, IN 46131  
(317) 736-3689  
[www.franklinparks.org](http://www.franklinparks.org)



Partial proceeds help benefit



# Franklin's Got Talent Contest 2011

## At the Franklin Fall Festival

Sponsored by Franklin Parks & Recreation

All contests will be held on Saturday, October 1<sup>st</sup>.

Youth Contest will begin at 9:00am and Adult Contest will begin at 3:00pm.

\*Competitions will be held on the stage located at the intersection of Water and W. Monroe Streets.

### Contest Rules:

**\*\*Adult Contest for participants 18 years or older.**

1. Contestants must have CD cued and ready.
2. Acts are limited to 3 minutes each.
3. One form must be completed for each act.

\*Be sure to include birth dates, ages & signatures for each person in group.

\*Anyone under the age of 18 must have a parent/guardian signature on release of liability.

\*Please specify on form if you are in multiple acts.

\*Please indicate if you are participating in the Parade.

\*One person from each group MUST check in at the stage at 8:30am that day.

**Entries are limited and are taken on a first come, first served basis.**

**Entry deadline is Monday, Sept. 26<sup>th</sup>**

Register early to insure acceptance!

***Make checks payable to:*** Franklin Parks & Recreation.

***Registration forms can be mailed to:*** Franklin Parks & Recreation

Attn: Holly, 396 Branigin Blvd., Franklin, IN 46131

**\*Call Holly at 736-3689 or e-mail at [hjohnston@franklin-in.gov](mailto:hjohnston@franklin-in.gov) for questions or information.**

### CATEGORIES

Please indicate one:  Solo (\$12)  Duet (\$16)  Group (\$20)

DANCE  Tap  Jazz  Ballet  Clogging  Misc.

GYMNASTICS

VOCAL

INSTRUMENTAL

MISCELLANEOUS

\*Competition is for ALL AGES!

\*Due to time constraints and space availability, we do not have the capability to allow bands in the competition, unless playing with little or no equipment. Please contact the Franklin Parks & Recreation Dept. for questions at 736-3689.

\_\_\_\_\_ **\*\*I am participating in more than one act. Please list other acts.**

\_\_\_\_\_

\_\_\_\_\_ **\*\*I am participating in the Parade on Saturday, October 2<sup>nd</sup> at 1:00pm.**

\*\*\*\*\*

Parks  
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Franklin Fall Festival

*Please fill out participant information on back.*

