

RESOLUTION NUMBER: 2016-29
CITY OF FRANKLIN, INDIANA REDEVELOPMENT COMMISSION

INTERNAL CONTROLS TRAINING RESOLUTION OF THE CITY OF FRANKLIN
REDEVELOPMENT COMMISSION

WHEREAS, the City of Franklin Redevelopment Commission (“RDC”) as the governing body for the City of Franklin Redevelopment Department; and.

WHEREAS, I.C.5-11-1-27 requires each political subdivision in the State of Indiana to maintain a system of internal controls in order to promote accountability and transparency; and

WHEREAS, in accordance with I.C.5-11-1-27 the City of Franklin through its Board of Public Works and City Council adopted a policy establishing standards and procedures for an effective internal control system as required by law; and

WHEREAS, pursuant to I.C. 5-11-1-27, the City of Franklin through the Clerk Treasurer’s Office and with the consent and support of Board of Public Works and Common Council conducts training of its employees regarding the City’s Internal Control Standards and Procedures; and

WHEREAS, an effective system of Internal Control Standards requires that all employees, elected officials, and Boards overseeing the management, approval or disbursement of City funds and property should familiarize themselves with the system and procedures for Internal Controls; and

WHEREAS, pursuant to I.C. 5-11-1-27 the Clerk Treasurer of the City of Franklin shall certify upon submission of the City’s annual financial report that City personnel have taken the training required by the Internal Control Standards; and

WHEREAS, the Clerk Treasurer of the City of Franklin has instituted a policy that all employees of the City of Franklin shall participate in the training recommended by the Indiana State Board of Accounts and execute certification of said training in the form as evidenced by the attached Exhibit “A” which is maintained in the personnel file by the employee receiving the training; and

WHEREAS, the Franklin Redevelopment Commission is a body having a fiduciary duty to the taxpayers of the City of Franklin regarding the management and control of funds and property believes it in the best interest of the City and the citizens of Franklin to also complete the training as provided by the State Board of Accounts and would request its members to familiarize themselves with the policies and procedures published by the Indiana State Board of Accounts including watching and reviewing the webinar located at <http://in.gov/sboa>.

WHEREAS, the City of Franklin endeavors to complete the training for all employees and elected officials on or before December 31st, 2016 and that each new employee, or newly elected official, shall complete said training by the end of the calendar year within which they are employed, elected or appointed and the Board of the Franklin Redevelopment Commission wishes to voluntarily do the same.

BE IT THEREFORE RESOLVED, the City of Franklin Redevelopment Commission of the City of Franklin, Indiana, finds as follows:

1) Members of the City of Franklin Redevelopment Commission will endeavor to use all good faith efforts to familiarize themselves with the State Board of Accounts Policies and Procedures related to Internal Controls, including watching the State Board of Accounts webinar as referenced above.

2) Additionally, upon completion of reviewing the policies and procedures and following the training concerning internal controls as published by the State Board of Accounts, each member shall certify their training by executing the form attached to this Resolution as Exhibit “A” which shall be maintained by the City Clerk Treasurer’s Office as part of the records of the City of Franklin’s Internal Control Procedures.

DULY ADOPTED on this _____ day of August, 2016 by the City of Franklin
Redevelopment Commission.

Robert Heuchan, President

Richard Wertz, Vice-President

Brian J. Deppe, Secretary

Keith Fox, Member

Paul Buening, Member

Robert H. Schafstall, RDC Board Attorney

Attest:

Jayne Rhoades
Clerk Treasurer, City of Franklin