

BOARD OF PUBLIC WORKS AND SAFETY (Form B-01-2012)
Agenda Request Form

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	08/17/2015	Meeting Date:	09/21/2015
Contact Information:			
Requested by:	Rick Littleton – DPW Superintendent		
On Behalf of Organization or Individual:	DPW		
Telephone:	317-736-3640		
Email address:	rlittleton@franklin.in.gov		
Mailing Address:	796 S. State Street		
Describe Request:			
Request to complete credit application to create account with Radwell International			
List Supporting Documentation Provided:			
Credit Application			
Who will present the request?			
Name:	Rick Littleton	Telephone:	317-736-3640

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.



Radwell International, Inc.
 111 Mount Holly Bypass
 Lumberton, NJ 08048
 Phone: 600.332.4336
 Int'l: 609.288.9393
 Fax: 800.257.2869
 Int'l: 609.288.9418
 Visit: PLCCenter.com

Remit To:
 Radwell International, Inc.
 P.O. Box 822828
 Philadelphia, PA 19182-2828

**CUSTOMER CREDIT APPLICATION
 AND CREDIT POLICY**

Company : _____ Email: _____ Date: _____
 Federal Tax Id: _____ DUNS #: _____ Line of Business: _____
 # Years at Current Location: _____ # of Branches: _____ SIC Code: _____ Business Type: Corp. LLC LP Partnership Sole Prop.

BILLING INFORMATION (Where invoices and statements should be mailed or faxed):

Bill to Address: _____ Billing Phone #: _____
 City: _____ State: _____ Zip: _____
 Contact: _____ Fax #: _____

ACCOUNTS PAYABLE CONTACT

Name: _____ Phone #: _____
 Email Address: _____
 Email Address for Invoicing: _____

SHIPPING INFORMATION (Where products are typically shipped):

Ship to Address: _____ Phone #: _____
 City: _____ State: _____ Zip: _____
 Contact: _____ Fax #: _____

BANKING INFORMATION :

Bank Name: _____ Acct #: _____
 City: _____ State: _____ Zip: _____
 Contact: _____ Phone #: _____

TRADE REFERENCES :

Vendor Name: _____ Phone #: _____
 City: _____ State: _____ Zip: _____
 Vendor #: _____ Contact Name: _____ Fax #: _____
 Vendor Name: _____ Phone #: _____
 City: _____ State: _____ Zip: _____
 Vendor #: _____ Contact Name: _____ Fax #: _____
 Vendor Name: _____ Phone #: _____
 City: _____ State: _____ Zip: _____
 Vendor #: _____ Contact Name: _____ Fax #: _____

CREDIT POLICY :

All delinquent accounts that remain unpaid beyond thirty (30) days past Invoice date will be subject to a two percent (2%) per month service charge. Delinquent accounts that remain unpaid beyond Sixty (60) days will be placed on "Credit Hold". While an account is on Credit Hold no orders will be shipped until past due invoices are remedied. Accounts consistently on Credit Hold or over sixty (60) days old could lose credit standing.

AGREEMENT :

The undersigned, being a duly authorized representative of the company named above ("We", "Our", "Us"), does hereby make application to Radwell International for credit. We warrant the information shown above to be true and complete. We authorize Radwell International to investigate references herein, statements, or other data obtained from us or from any other person pertaining to our credit and financial responsibility.

We understand that Radwell International purchases from manufacturers, distributors, wholesalers, importers, and brokers to complete its supply chain. We understand that the value of the service provided by Radwell International includes the research and effort involved in consolidating its mass network of suppliers. Radwell International in no way is representing itself as a manufacturer, factory authorized dealer, or repair center for the products it supplies and repairs. Returns and warranties on products are as set by the Radwell International supplier or Radwell International as the situation details. Warranties on surplus, remanufactured and repair products of Radwell International are as listed by the individual Radwell International division (see Radwell International catalog, or www.PlcCenter.com). Our purchase order (verbal or written) to a Radwell International representative is viewed as our acceptance of the pricing, delivery and terms as quoted by Radwell International.

We agree to honor the payment terms as stated in the above Credit Policy and guarantee to pay all amounts when due. We also agree to pay all interest charges in accordance with the credit policy should the account become delinquent. In the event payment is not made and this account is referred for collection, we agree to pay the cost of collection equal to a minimum amount of twenty-five percent (25%) of the principal amount. If suit or action by an attorney is instituted, we promise to pay reasonable attorney fees in said suit or action. It is further agreed that in the event of such suit or action, same shall take place in Burlington County, New Jersey and that New Jersey laws shall govern all collection activity.

 Signature of Corporate Officer/Owner/Partner

 Printed Name

 Date

 Title

