

## MEMORANDUM

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DATE: August 17, 2015

TO: Mayor McGuinness, Members of the Board of Public Works, Members of the Common Council, Lynnette Gray, City Attorney

FROM: Clerk Treasurer Janet P. Alexander

RE: Salary Ordinance

The Fire Department will be presenting the Board of Public Works with a request to add a title only position for Appointed Officers. With the Board of Public Works recommendation the salary ordinance will add the following titles on page 2 of Budgetary Ordinance No.: 15-14:

- **Captain/Paramedic \$57,071.91 / \$2,195.07**
  - **28 day overtime, \$800yr Clothing Allowance**
- **Appointed Captain \$54,071.91 / \$2,079.69 \*\***
  - **28 day overtime, \$800yr Clothing Allowance**
- **Appointed Captain/Paramedic \$57,071.91 / \$2,195.07**
  - **28 day overtime, \$800yr Clothing Allowance**
- **Appointed Lieutenant \$51,406.27 / \$1,977.16 \*\***
  - **28 day overtime, \$800yr Clothing Allowance**
- **Appointed Lieutenant/Paramedic \$54,406.27 / \$2,092.55 \*\***
  - **28 day overtime, \$800yr Clothing Allowance**

**Budgetary Ordinance No.: 15-14**  
**A City of Franklin Indiana Budgetary Ordinance Repealing and Replacing Budgetary**  
**Ordinance No.: 15-07 Fixing and Authorizing the Payment of Certain Salaries of**  
**Appointed Officers and Employees for Year 2015 (Civil City)**

**Be It Ordained By the Common Council of the City of Franklin:**

**Section 1**

That for the year 2015, the annual salary and pay for the appointed officers and employees of the City of Franklin, Indiana, shall be fixed as follows:

**Salary Schedule As Presented**

**By**

**Mayor Joseph E. McGuinness**

To the Common Council of the City of Franklin, Indiana

I, the undersigned, Joseph E. McGuinness, Mayor of the City of Franklin, Indiana, as required by Indiana Code 36-4-7-3 and 36-4-7-4, hereby fix the salaries and pay schedule for appointed officers and employees of the City of Franklin, Indiana for the year 2015, and request that such salary rates be approved by the Common Council. This salary and pay schedule indicates the annual salary appropriation and maximum base bi-weekly payments for each position with the actual rate to be established by the Department Head. All amounts shown are subject to availability of funds and other income to the City of Franklin.

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**DEPARTMENT: Mayor**

- Director of Communications (Exempt) \$42,334.48 / \$1,628.25\*

**DEPARTMENT: Clerk-Treasurer**

- Account Coordinator \$41,122.66 / \$1,581.64 \*
  - 65% General / 35% Sewer Utility
- Payroll/Personnel Coordinator \$37,220.74 / \$1,431.57 \*
  - 65% General / 35% Sewer Utility
- Administrative Assistant/Records Clerk \$37,220.74 / \$1,431.57 \*
  - 65% General / 35% Sewer Utility
- Claims Coordinator \$37,220.74 / \$1,431.57\*
  - 65% General / 35% Sewer Utility

**DEPARTMENT: City Hall**

- Receptionist \$29,179.90 / \$1,122.30 \*

## DEPARTMENT: Fire

- Fire Chief (Exempt) \$64,549.07 / \$2,482.66 \*
  - \$800yr Clothing Allowance
- Deputy Fire Chief (Exempt) \$58,880.98 / \$2,264.65 \*
  - \$800yr Clothing Allowance
- Captain \$54,071.91 / \$2,079.69 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- **Captain/Paramedic \$57,071.91 / \$2,195.07**
  - **28 day overtime, \$800yr Clothing Allowance**
- **Appointed Captain \$54,071.91 / \$2,079.69 \*\***
  - **28 day overtime, \$800yr Clothing Allowance**
- **Appointed Captain/Paramedic \$57,071.91 / \$2,195.07**
  - **28 day overtime, \$800yr Clothing Allowance**
- Lieutenant \$51,406.27 / \$1,977.16 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Lieutenant/Paramedic \$54,406.27 / \$2,092.55 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- **Appointed Lieutenant \$51,406.27 / \$1,977.16 \*\***
  - **28 day overtime, \$800yr Clothing Allowance**
- **Appointed Lieutenant/Paramedic \$54,406.27 / \$2,092.55 \*\***
  - **28 day overtime, \$800yr Clothing Allowance**
- Firefighter/EMT \$48,076.28 / \$1,849.09\*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Firefighter/Paramedic \$51,076.28 / \$1,964.47 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Civilian Inspector \$40,705.60 / \$1,565.60 \*
  - \$400yr Clothing Allowance
- Administrative Assistant/Payroll Clerk \$35,222.82 / \$1,358.57 \*

## DEPARTMENT: Police

- Police Chief \$64,549.07 / \$2,482.66 \*
  - \$800yr Clothing Allowance
- Deputy Police Chief \$58,880.98 / \$2,264.65 \*
  - \$800yr Clothing Allowance
- Lieutenant \$51,406.27 / \$1,977.16 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Sergeant \$49,409.10 / \$1,900.35 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Police Officer \$48,076.28 / \$1,849.09 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Office Manger/Computer Assistant \$36,016.01 / \$1,385.23 \*
- Administrative Secretary \$30,645.59 / \$1,178.68 \*
- Public safety Officer \$32,136.00 / \$1,236.00 \*
  - \$400yr Clothing Allowance
- Bookkeeper \$35,322.82 / \$1,358.57 \*
- Evidence Control Officer \$38,812.46 / \$1,492.79 \*
  - \$800yr Clothing Allowance

- Transcriptionist \$30,632.20 / \$1,178.16 \*

**DEPARTMENT: City Court**

- Bailiff (Part Time Salary) \$3,261.81 / \$125.45
- Court Clerk \$39,635.43 / \$1,524.44 \*
- Deputy Court Clerk \$35,542.21 / \$1,367.01 \*

**DEPARTMENT: Planning & Engineering**

- Engineer (Exempt) \$81,972.00 / \$3,152.77 \*
  - 45% Planning / 27.5% Sewer Utility / 27.5% MS4
- Building Official \$48,138.08 / \$1,851.46 \*
- Associate Planner \$40,705.60 / \$1,565.60 \*
- Senior Planner \$51,636.99 / \$1,986.04 \*
- Administrative Assistant \$34,278.40 / \$1,318.40 \*
- Civil Technician \$46,350.00 / \$1,782.69 \*
  - 72.5% Planning / 27.5% MS4
- Code Compliance Official \$34,288.70 / \$1,318.80 \*
- Plan Commission Members (Appointed) \$600.00 / \$150.00 Quarterly
- Board of Zoning Appeals Members (Appointed) \$600.00 / \$150.00 Quarterly

**DEPARTMENT: Community Development**

- Community Development Director (Exempt) \$59,225.00 / \$2,277.88 \*
- Community Development Specialist \$41,756.20 / \$1,606.01 \*
- Economic Dev. Commission Members (Appointed) \$600.00 / \$150.00 Quarterly
- Redevelopment Commission Members (Non Elected Officials) \$600.00 / \$150.00 Quarterly

**TELECOMMUNICATIONS:**

- Commission Members (Appointed) \$600.00 / \$150.00 Quarterly

**DEPARTMENT: Cemetery**

- Sexton \$43,183.78 / \$1,660.91 \*
- Grounds Labor/Backhoe \$29,964.76 / \$1,152.49 \*
- Records Clerk \$35,014.85 / \$1,346.73 \*
- Parks/Cemetery Maintenance Supervisor \$39,969.15 / \$1,537.28 \*
  - 50% Cemetery / 50% Parks

**FIRE MERIT:**

- Commission Members (Appointed) \$600.00 / \$150.00 Quarterly

## **POLICE MERIT:**

- Commission Members (Appointed) \$600.00 / \$150.00 Quarterly

## **DEPARTMENT: Motor Vehicle Highway**

- Street Commissioner (Exempt) \$57,853.11 / \$2,225.12 \*
- Office Manager \$38,451.96 / \$1,478.92 \*
- Shop Foreman \$46,383.99 / \$1,784.00 \*\*
- Street Department Supervisor \$47,132.80 / \$1,812.80 \*\*
- Street Crew Leader \$38,690.92 / \$1,488.11 \*\*
- Senior Street Maintenance Worker \$35,769.84 / \$1,375.76 \*\*
- Street Maintenance Worker \$33,642.50 / \$1,293.94 \*\*
- Street Maintenance Laborer \$28,002.00 / \$1,076.98 \*\*
- Street Fleet Maintenance Mechanic \$53,560.00 / \$2,060.00 \*\*
  - 81.33 MVH / 18.67% Sewer Utility
- Street Fleet Maintenance Technician \$46,383.99 / \$1,784.00 \*\*
- Tree & Drainage Specialist \$40,705.60 / \$1,565.60 \*\*
  - 40% MVH / 60% MS4

## **DEPARTMENT: Park & Recreation**

- Superintendent (Exempt) \$72,358.00 / \$2,783.00 \*
  - Parks 77.5% / 22.5% from the Athletic & Recreation Fund
- Assistant Superintendent (Exempt) \$52,561.93 / \$2,021.61 \*
- Business Services Director \$41,261.80 / \$1,586.99 \*
- Recreation Director \$41,087.73 / \$1,580.30 \*
- Park Maintenance Supervisor \$39,969.15 / \$1,537.28 \*
- Building Services Supervisor \$33,967.34 / \$1,306.44 \*
- Active Adults Program Director \$27,528.81 / \$1,058.80 \*
- Park Operations Director \$47,650.89 / \$1,832.73 \*
- Aquatic Center Director \$34,661.00 / \$1,333.12 \*
- Park/Grounds Maintenance \$29,676.36 / \$1,141.40 \*
- Administrative Services Coordinator \$34,661.56 / \$1,333.14 \*
  - 100% Athletic and Recreation Fund
- Marketing Coordinator \$34,661.56 / \$1,333.14 \*
  - 100% Athletic and Recreation Fund
- Assistant Aquatic Center Manager (Part Time Salary) \$5,850.00
- Park Board Members \$600.00 / \$150.00 Quarterly

## **FIRE & POLICE PENSION:**

- Fire Pension Secretary \$2,000.00 / \$76.92
- Police Pension Secretary \$2,000.00 / \$76.92

\* 37.5 hour work week

\*\* 40 hour work week

## **Section 2**

The payroll week shall be the calendar week beginning Saturday and ending Friday. The payroll period shall consist of two (2) consecutive weeks / fourteen (14) days.

## **Section 3**

The hourly rate for non-exempt full-time civilian employees is to be calculated by dividing the annual salary appropriation by the number of hours regularly scheduled to work within the calendar year for such employees.

## **Section 4**

- (a) Benefit time and special leave compensation for civilian employees is pursuant to the Civilian Employee Manual adopted by the Common Council and administered by the Board of Public Works and Safety.
- (b) Benefit time and special leave for merit police officers is pursuant to the Franklin Police Department Rules and Regulations Manual as approved by the Common Council and administered by Board of Public Works and Safety.
- (c) Benefit time and special leave available to merit firefighters is pursuant to the Franklin Fire Department Rules and Regulations Manual as approved by the Common Council and administered by Board of Public Works and Safety.
- (d) Longevity pay is pursuant to Ordinance No. 08-07.
- (e) Clothing allowances is paid to designated employees pursuant to Ordinance No. 11-09:

## **Section 5**

The above-stated benefits are for reference and illustration only, and their inclusion in this ordinance does not modify the specific benefit provided by other ordinances.

**Section 6**

This Ordinance shall be in full force and effect from and after its passage and signing by the Mayor.

Introduced and Filed on the \_\_\_\_ day of \_\_\_\_\_, 2015.

DULY PASSED on this \_\_\_\_ day of \_\_\_\_\_, 2015 by the Common Council of the City of Franklin, Johnson County, Indiana, having been passed by a vote \_\_\_\_\_ in Favor and \_\_\_\_\_ Opposed.

**City of Franklin, Indiana, By its Common Council:**

**Voting Affirmative:**

**Voting Opposed:**

\_\_\_\_\_  
Steven Barnett, President

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Steven Barnett, President

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Kenneth W. Austin

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Kenneth W. Austin

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Joseph P. Abban

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Joseph P. Abban

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Joseph R. Ault

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Joseph R. Ault

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Stephen D. Hougland

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Stephen D. Hougland

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Dr. William T. Murphy

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Dr. William T. Murphy

\_\_\_\_\_  
Richard L. Wertz

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Richard L. Wertz

Attest:

\_\_\_\_\_  
Janet P. Alexander, Clerk-Treasurer

Presented by me to the Mayor of the City of Franklin for his approval or veto pursuant to Indiana Code § 36-4-6-15, 16, this \_\_\_\_ day of \_\_\_\_\_, 2015 at \_\_\_\_\_ o'clock a.m. / p.m.

\_\_\_\_\_  
Janet P. Alexander, Clerk-Treasurer

This ordinance having been passed by the legislative body and presented to me [Approved by me and duly adopted, pursuant to Indiana Code § 36-4-6-16(a) (1)] [Vetoed, pursuant to Indiana Code § 36-4-6-16(a)(2)], this \_\_\_\_ day of \_\_\_\_\_, 2015, at \_\_\_\_\_ o'clock a.m./ p.m.

\_\_\_\_\_  
Joseph E. McGuinness, Mayor

Attest:

\_\_\_\_\_  
Janet P. Alexander, Clerk-Treasurer