



July 31, 2015

Krista Linke, AICP  
Director of Community Development  
70 East Monroe Street  
Franklin, IN 46131

Dear Krista:

In response to your July 8, 2015 email regarding the Request for Proposals, please accept this proposal from the Franklin Chamber of Commerce.

Thank you for the opportunity to apply for these funds and for considering this request. The Franklin Chamber of Commerce is growing membership and increasing programming and services. The enclosed proposal identifies three significant needs to stay on the path that the Chamber's board and staff are creating.

Please contact me with any questions or comments.

Sincerely,

A handwritten signature in blue ink, appearing to read "Janice", is written over a faint, larger version of the same signature.

Janice Bullman  
Executive Director  
Franklin Chamber of Commerce

Enclosure:

- ✓ Franklin Chamber of Commerce Proposal



**Franklin Economic Development Commission & Franklin City Council  
Request for Proposal  
Franklin Chamber of Commerce Funding Proposal  
July 31, 2015**

**Name of Organization**

Franklin Chamber of Commerce

**Mission Statement**

The Franklin Chamber of Commerce is a nonprofit organization dedicated to the promotion of the business community. Through a number of programs and events, *the Franklin Chamber of Commerce strives to strengthen the City of Franklin by Linking Business with Community.*

**Franklin Chamber of Commerce Board of Directors**

***Executive Board & Business Affiliation***

Aaron Brown, President – Green-Owens Insurance  
Tandy Shuck, Vice President – Leadership Johnson County  
Angela Chamberlin, Treasurer – Chamberlin & Taylor LLP  
Terry Miller, Member at Large – Johnson County REMC  
Steve Wohlford, Member at Large – Johnson Memorial Health

***Board Members & Affiliation***

Lisa Buening, Morning Pointe Assisted Living  
Jeff Byrd, Atterbury Job Corps  
David Clendening, Franklin Community School Corporations  
Mark Garvorski, Homeview Health & Rehabilitation  
Dustin Huddleston, Huddleston & Huddleston Attorneys at Law  
Dale Hughes, Dale Hughes Interior Design, Inc.  
Theresa Lehman, Franklin College  
Krista Linke, Franklin Development Corp  
Chase Schletzer, Edward Jones Investments  
Jennifer Wilson, Key Bank

**Franklin Chamber of Commerce**  
**Annual Operating Budget Summarized by Category 2015**

<b>Category</b>	<b>Expenses</b>	<b>Revenue</b>
Events	\$46,850	\$70,000
Executive & Administration	\$99,237	\$1,600
Facilities	\$13,760	\$0
Marketing	\$20,948	\$4,700
Membership Dues	\$0	\$104,750
<b>Total</b>	<b>\$180,795</b>	<b>\$181,050</b>

**Description of How Funds Will Be Used**

The Franklin Chamber of Commerce is requesting funds for three unbudgeted items through the Franklin Economic Development Commission.

(a) Special publication printing costs; (b) Two Surface Pro 3 laptops and (c) A Cannon IV, HP Office Printer.

- a. The special publication is a 2016 sponsorship package publication. This project includes various opportunities for sponsorship; the benefits provided through those sponsorships and provide the Chamber an opportunity to be proactive in seeking financial support for the organization's financial sustainability and growth.
- b. Microsoft - Surface Pro 3 - 12" - Intel Core i5 - 256GB – x 2 The two Intel Surface Pro laptops will be used by the two Chamber staff members for efficiency in internal and external meetings and events. This technology will offer staff effective communication, Chamber promotion opportunities, on site research and record keeping.
- c. The Cannon IV, HP OfficeJet Pro Printer is a necessary replacement for the current non-functioning, leased copier. As within any office environment a printer or copier is a necessity. This particular printer provides the basic and necessary printing capacity and at a great value.

**Project Impact**

The Franklin Chamber of Commerce has a mission to promote and positively grow the economic environment for our Chamber member businesses and the overall community. The project items identified in the grant request significantly impact the Chamber's ability to grow and sustain the organization and meet the goals identified by the Chamber's strategic plan and this community's expectations. The Chamber's newly adopted strategic plan includes adding new programming and services that elevate the Franklin community and our local businesses. In turn, the addition of programs and services will add to the Chamber's costs. The sponsorship package, the two Surface Pro laptops and office printer are all needed resources that support the Chamber's growth and enhanced programming and services.

**\$4,985 Amount of Funds Requested**

**Detailed Budget**

\$1,000 Printing Sponsorship Materials

*Crystal Graphics, 500 pieces, eight pages printed front and back, four-color: \$865.*

*500 pieces printed one page, one side, four color: \$135*

\$2,860 Two Surface Pro 3

*Surface Pro 3 \$1,150 x 2 = \$2,300*

*Docking Stations \$150 x 2 = \$300*

*Cover & Keyboard \$130 x 2 = \$260*

\$1,125 Cannon IV: HP OfficeJet Pro Printer

*Includes printer, second paper tray, ink cartridges, set up and Installation \$1,125*

**Note:** Any additional costs associated with the grant request items (i.e. equipment interface) will be covered by the Chamber through other and/or in-kind resources.

**Questions:**

Please forward any questions/comments to:

Janice Bullman, Executive Director

Franklin Chamber of commerce

120 East Jefferson Street

Franklin, IN 46131

Phone: 317-736-6334

Email: [jbullman@franklincoc.org](mailto:jbullman@franklincoc.org)