

BOARD OF PUBLIC WORKS AND SAFETY (Form B-01-2012)
Agenda Request Form

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	05/27/2015	Meeting Date:	06/01/2015
Contact Information:			
Requested by:	Rick Littleton – DPW Superintendent		
On Behalf of Organization or Individual:	DPW		
Telephone:	317-736-3640		
Email address:	rlittleton@franklin.in.gov		
Mailing Address:	796 S. State Street		
Describe Request:			
Request Approval of Task Order No. 2 with Wessler Engineering for the update of Sanitary and Storm Sewer Design and Construction Standards.			
List Supporting Documentation Provided:			
Task Order No. 2			
Who will present the request?			
Name:	Rick Littleton	Telephone:	317-736-3640

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.

TASK ORDER

Project: Update of Sanitary and Storm Sewer Construction Standards
Task Order No: 2
Issued To: Wessler Engineering

All work shall be performed in accordance with the Agreement between the City of Franklin, Indiana and Wessler Engineering executed May 5, 2014.

I. Project Description

Updates and revisions to the City's Sanitary and Storm Sewer Construction Standards (Standards). Owner wishes to have engineering assistance in updating and revising the technical aspects of these documents.

II. Scope of Services – Basic Services

1. Review and update the City's current "Standard Specifications" for storm sewers, sanitary sewers, and lift stations. Engineer shall offer revisions to update and revise the technical specifications, design guidelines and criteria, and drawings details based on current standards, including Ten State's Standards, Indiana Administrative Code, National Electric Code, and other applicable codes and regulations.
2. Revise and update to include revised or additional requirements that Owner desires.
3. Coordinate the existing Standards and proposed revisions with the City's current Sewer Use Ordinance.
4. Owner shall furnish the current Standards in Word format and design details in CAD format for use by the Engineer.
5. Attend up to three (3) review meetings with the Owner during development of the revised Standards.

III. Project Schedule

The draft submittal of the updated Sanitary and Storm Sewer Standards shall be submitted within 90 days of execution of this Task Order. The final Standards will be submitted within 20 days of receipt of the Owner review comments.

IV. Compensation

Compensation for Basic Services as defined in Article II shall be based on the actual labor and expenses incurred in performing the services at the Engineer's Hourly Rate and Reimbursable Expense Schedule in effect at the time the services are performed, at an estimated fee not-to-exceed \$26,000.00.

V. Project Staff

The anticipated Project Staff is listed below. As the work items performed under this Task Order can vary, other Staff may be utilized depending upon the assignment and the area of specialty of the Wessler Staff.

Principal Engineer	Brent Siebenthal, P.E.
Technical Advisor	Gary Ruston, P.E., BCEE
Project Manager	Charity Dudley, P.E.
Project Engineer	Joe Bartos, E.I.
Electrical/I&C Engineer	Wayne Moore, P.E.

Accepted By:

Authorized By:

WESSLER ENGINEERING, INC.

CITY OF FRANKLIN, INDIANA



Honorable Joe McGuinness, Chairman
Board of Public Works & Safety

Brent A. Siebenthal, P.E.
President

Attest: 

Attest: _____
Janet P. Alexander
Clerk-Treasurer

Gary L. Ruston, P.E., BCEE
Senior Project Manager

Date: May 13, 2015

Date: _____, 2015

ADDRESS FOR GIVING NOTICE:

ADDRESS FOR GIVING NOTICE:

Wessler Engineering, Inc.
6219 S. East Street
Indianapolis, IN 46227

City of Franklin
Department of Public Works
796 South State Street
Franklin, Indiana 46131

GLR/Y:/Proposals Qualification & Agreements/Proposals/2014/P2541 Task Order No. 2