

Board of Public Works and Safety
Regular Meeting Minutes
March 2, 2015

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Interim Fire Chief Jim Reese, Assistant Parks Department Superintendent Rocky Stultz, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Department Supervisor Andy Duckworth, Clerk-Treasurer Assistant Kristi Bruther, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

No one asked to speak.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held February 2, 2015
2. Board of Works Claims.
 - Payroll in the amount of \$316,788.82
 - #020715 Sewer Utilities in the amount of \$50,585.25
 - #020415 RDC Utilities/Contracts in the amount of \$5,358.87
 - #020615 BOW Utilities/Contracts in the amount of \$88,388.91
 - Separate Payroll in the amount of \$868.17
 - #021415 Sewer Utilities in the amount of \$779.50
 - #021115 RDC Contracts in the amount of \$52,541.34
 - #021315 BOW Contracts/Utilities in the amount of \$111,137.05
 - Payroll in the amount of \$316,013.99
 - #022115 Sewer Utilities in the amount of \$1,005,864.58
 - #021815 RDC Contracts/Utilities in the amount of \$18,508.02
 - #022015 BOW Contracts/Utilities in the amount of \$145,541.42
 - Pension Payroll in the amount of \$56,912.52
 - #030115 Sewer Utility General Obligations in the amount of \$87,461.16
 - #030215 BOW General Obligations in the amount of \$142,355.25
 - #022415 RDC Contracts in the amount of \$27,965.00
 - #022715 BOW Utilities in the amount of \$24,668.80
 - #022515 Sewer Utility Utilities in the amount of \$15,254.64

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Board of Works Resolution No.: 15-03 A Resolution of the Board of Public Works and Safety of the City of Franklin, Indiana Adopting the City of Franklin Stormwater Master Plan – City Engineer Underhill stated this document was presented and discussed at the previous meeting, and that no substantial changes have been made. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Review and Approval to City Council Proposed Ordinance No.: 15-02 An Ordinance Repealing and Replacing Ordinance No.: 10-16 (Street Cuts and Right-of-Way Permitting) - City Engineer Underhill stated this was on the previous agenda, and after discussions with Mr. Barnett some revisions were made. Mr. Underhill stated the purpose of this ordinance is to get Franklin to align our fee structure with that of other area cities and counties relative to fees. The proposed ordinance includes a new fee structure. A discussion was held. Mayor McGuinness made a motion to forward this document to the City Council with a recommendation to approve; this motion was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried, and this item will be sent to City Council.

New Business

Request Permission to Pave Alley Behind Marshmallow Monkey West to Yandes Street – City Engineer Underhill stated he was approached by Brandon Nicoloff regarding desired improvements behind his business, The Marshmallow Monkey. He explained that this work would be done at no cost to the city. Mr. Underhill is in favor of the request and believes it will improve this area. He also said that he has worked with Mr. Nicoloff's proposed contractor in the past. A discussion was held. City Attorney Gray stated she thinks this would be alright as long as the City Engineer has input on the project and that the contractor is bonded. Mayor McGuinness made a motion to approve with the stipulation that the contractor works with City Engineer, and that permit fees be waived, this was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Execution of Outdoor Lighting Service Agreement for Heritage, Section 5 - Senior Planner Myers presented a lighting agreement for the Board of Works to agree to pay the electric bill for two (2) new street lights put in with the development of Heritage Sec. 5. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Resolution No.: 15-04 A Resolution for the Transfer of Surplus Equipment and Property - City Attorney Gray stated our police department had items seized from a drug raid that they would like to donate to Franklin Community High School. Ms. Gray read a letter from the School Board's attorney, Roger Young, stating that they would approve this donation. A discussion was held. Mr. Barnett made a motion to deem all seized items surplus, and to

donate them to the school system, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Resolution No.: 15-05 Request Approval of the Interlocal Agreement of Replacement of Bridge #502 Subject to RDC Funding and Approval of the Resolution - City Attorney Gray gave an overview of this resolution. Ms. Gray stated this is to approve moving forward with replacement of Bridge #502, and asking the Redevelopment Commission (RDC) for project funding. City Engineer Underhill explained that the City plans to partner with Johnson County and that fifty percent of the project would be paid for by them. Mr. Underhill also stated that in addition to the bridge replacement the sidewalks and street lights will be replaced as well. They will also re-route the walking trail system. A discussion was held. Mr. Swinehamer made a motion to approve the Interlocal Agreement subject to funding by the Redevelopment Commission (RDC), seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mr. Swinehamer made a motion to approve resolution 15-05, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Consideration of Interlocal Agreement Between the City of Franklin and Johnson County Regarding the Parking Lot Improvements at 101 E. Jefferson Street, Franklin, Indiana - City Attorney Gray explained that this matter is presented to gauge their interest in the project. Mayor McGuinness said that the idea dates back to when the county purchased the former Key Bank building on the corner of Jefferson and Water Street. He explained that we asked the County to remove the unused drive thru and add parking spaces but the Mayor does not agree with the Interlocal Agreement as it is currently written. Mayor McGuinness also stated that we want to renegotiate the existing parking agreement with the county for parking spaces they are using now. It is his opinion that if the City is paying for the project, we should get some of the original parking spaces back. A discussion was held. Mr. Swinehamer made a motion to table this item until the Parking Study is complete, and all information has been seen, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The matter was tabled.

Request Approval of Contract Between the City of Franklin and "On the Level Flooring" - Replacement of Carpet and Flooring at the Franklin Police Department & Street Department - City Attorney Gray recommended that the Police Chief move forward with this project. Ms. Gray stated the contractor has already ordered the carpet and materials. The contract has been changed to state that all materials are paid for at time of purchase, and the remainder will be paid upon completion of the job. A discussion was held. Mayor McGuinness made a motion to approve the contract with the agreement of paying for the materials as purchased. This was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Ray's Trash Report January 2015 (Informational Purposes Only)

Department Reports / Staff Reports

Interim Fire Chief Reese stated that he has two vacancies that he hopes to fill in the near future.

City Engineer Underhill told the Board that tree removal at the South Street Bridge has been moving forward along with the dredging project in this area. Mr. Underhill stated that Browns Tree Service was the lowest bid received for this project.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:38 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 03/12/15

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer