

**Board of Public Works and Safety  
Regular Meeting Minutes  
June 16, 2014**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O’Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Assistant Stephanie Shepherd, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

**Public Comments**

There were no public comments.

**Consent Agenda**

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held June 2, 2014
2. Board of Works Claims.
  - Death Benefit Payment in the amount of \$12,000.00
  - Missed Overtime in the amount of \$281.07
  - #060314 Sewer Utilities in the amount of \$31,027.27
  - #060314 RDC Contracts/Utilities in the amount of \$49,887.69
  - #060614 BOW Utilities in the amount of \$50,066.16
  - Payroll in the amount of \$344,452.78
  - #061014 RDC Contracts/Utilities in the amount of \$1,951.36
  - #061314 BOW Contracts/Utilities in the amount of \$302,013.31
  - #061414 Sewer Utility-Utilities in the amount of \$1,238.27
  - #061614 BOW General Obligations in the amount of \$134,878.60
  - #061514 Sewer Utility General Obligations in the amount of \$53,182.79

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Old Business**

**2014 Paving Program / Maintenance Improvement Program – Bid Award and Approval of Agreement with Dave O’Mara Contractors** - City Engineer Travis Underhill stated that the requested

bids were opened at the last meeting. He stated that he and the City Attorney reviewed the proposals and now recommend awarding the bid to Dave O'Mara Contractor, Inc. for \$486,964. A discussion was held. Mr. Swinehamer made a motion to approve this contract subject to available funding authorized by the Council, and authorizing the Mayor to sign the contract, including both alternates. This motion was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **New Business**

**Request Permission to Block a Portion of Province Street for Fundraising Benefit** – Ms. Christina Snow the owner of the Time Out Bar & Grille came forward to ask approval for a fundraiser motorcycle ride starting at the high school on June 22 at 10:00 a.m. Ms. Snow stated they would need an officer to escort motorcycles out of town on U.S. 31. They also asked for permission to block Hurricane St. to Yandes St., for a fundraiser from 1:00 p.m. to 7:00 p.m. on the same day. A discussion was held. Mayor McGuinness made a motion to approve the closure of the streets on Sunday, June 22, from 12:00 p.m. to 8:00 p.m., seconded by Mr. Swinehamer. Mayor McGuinness also made a motion to authorize the Police Department to provide an escort for the motorcycles until they are out of town on June, 22, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Receive Bids for Bartram Parkway Rehabilitation Project** – City Attorney Gray opened all bids received and read them aloud. The bids received were as follows:

Reith-Riley:	\$194,000.00
Dave O'Mara Contractor	\$178,878.00
E & B Paving	\$218,150.00
Grady Brothers	\$205,197.00
Milestone Contractor	\$161,744.50

Mr. Swinehamer made a motion to table the project award until the lowest and most responsive bid (Milestone) has been reviewed by City Attorney Gray and City Engineer Underhill, seconded by Mayor McGuinness. This will be brought back at the July 7 meeting.

**Request to Award Bid to Second Most Responsive Bidding Contractor for IHCDA Grant -**

Community Development Specialist Rhoni Oliver came forward to request that the Board look at the 2<sup>nd</sup> most responsive bid for the IHCDA Grant, as the lowest and most responsive bidder was not able to obtain the required performance bond and a letter of credit. Ms. Oliver stated they would like to go with Tim & Daughters for all remaining projects to be completed. Mr. Barnett made a motion to go with Tim & Daughters, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**IHCDA Changes to Claims Process** - Community Development Specialist Oliver stated this was a housekeeping issue to report that the claims process is now completely electronic. Mayor McGuinness made a motion to approve and authorizing the Clerk-Treasurer to sign for the city, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**Police Department 12 - Hour Shift Conversion Proposal** - Police Chief Tim O'Sullivan explained that several police officers had suggested that the department consider switching from the eight (8) hour shift model to a twelve (12) hour shift. The suggestion was put to a vote by the officers and 29 officers voted in favor and 13 voted against. Chief O'Sullivan outlined the pros and cons of this proposal. The advantages given for the City were: more hours worked; more officers on the beat daily; reduced overtime expenses; and more police coverage city wide. The advantages for the police officers included: a set schedule; every other weekend off; improvement in officer morale; and increased number of officers on duty which will provide additional backup and improve overall officer safety. Drawbacks for the City include additional upfront costs for the promotion of one patrol officer to sergeant. The drawbacks for the police officers include longer work days, more hours worked overall, potential fatigue, loss of free time for part-time work, less time for family during scheduled work period. Chief O'Sullivan stated that Greenwood, Whiteland, and the Johnson County Sheriff's Department all work 12 hour shifts. He explained that policies and procedures will need to be updated accordingly. His intention is to convert the department at the end of the 13<sup>th</sup> pay period December 27, 2014. Additional funds will be added into the 2015 budget proposal to cover the promotion. A discussion was held.

**Request to File Liens on Unkempt Property** – Mr. Barnett made a motion to approve filing liens on the listed properties, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

Community Development Director Linke told the Board that the “Smoke on Square” event will take place June 27 & 28.

City Engineer Underhill stated that engineering projects are moving forward; contractors are working diligently and should make the August deadline for the completion of the first half of the second phase on the North Main Street project. Mr. Underhill stated that contractors have been working through several difficulties in the alley beside the Artcraft but that the project was moving forward. He also stated that the sealing project is almost complete and the remaining 2013 paving contract work was finished a week ago.

In reference to the upcoming city surplus auction, Clerk-Treasurer's Assistant Stephanie Shepherd told the Board they needed to appoint an auction coordinator. Mayor McGuinness appointed Deputy Police Chief Tennell and stated that the Deputy Chief could designate other employees to help him. Mayor McGuinness suggested Deputy Tennell contact Hughes Auctioneers about their availability in August. The date, time and auctioneers contract will be brought back at the next meeting.

Mayor McGuinness stated last week was an emotional and trying time for the community, and that he was proud of how the community came together as “Franklin Strong”. The Mayor stated he and Communications Director Angie Longtin had worked on memorial services for Jason Moran and Michael Chadbourne. He specifically thanked the Franklin Fire Department & Franklin Police Department for their extra efforts during this time of need in our community. The Mayor also thanked the Parks Department for supplying manpower for the different memorial events.

**Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:01 p.m.

Respectfully submitted,

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Janet P. Alexander, Clerk-Treasurer  
Enrolled: 6-30-14

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Joseph McGuinness, Mayor

Attest:

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Janet P. Alexander, Clerk-Treasurer