

**COMMON COUNCIL  
Agenda Request Form**

(Form B-01-2012)

*Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Common Council meets on the 1st and 3rd Monday of each month at 6:30 p.m. in City Hall located at 70 E. Monroe Street.*

<b>Date Submitted:</b>	06/11/14	<b>Meeting Date:</b>	06/16/14
<b>Contact Information:</b>			
<b>Requested by:</b>	Mayor McGuinness		
<b>On Behalf of Organization or Individual:</b> Mayor McGuinness			
<b>Telephone:</b>	317-736-3602		
<b>Email address:</b>	<a href="mailto:jmcguinness@franklin.in.gov">jmcguinness@franklin.in.gov</a>		
<b>Mailing Address:</b>	70 E Monroe Street		
<b>Describe Request:</b>			
Amended Budgetary Ordinance No.: 14-08 Repealing and Replacing Budgetary Ordinance Fixing and Authorizing the Payment of Certain Salaries of Appointed Officers and Employees of the City of Franklin, Indiana for Year 2014 (Civil City)			
<b>List Supporting Documentation Provided:</b>			
Budgetary Ordinance No.: 14-08			
Memo			
<b>Who will present the request?</b>			
<b>Name:</b>	Mayor McGuinness	<b>Telephone:</b>	317-736-3602

*In order for an individual and/or agency to be considered for new business on the Common Council agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.*

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## MEMORANDUM

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TO: President of the Common Council and Members  
FROM: Janet Alexander, Clerk Treasurer  
SUBJECT: Budgetary Salary Ordinance 14-08  
DATE: 06/16/2014

Per the Mayor's request, the amended Budgetary Salary Ordinance 14-08 proposes a change in the Motor Vehicle Highway Department. The change is the addition of the Fleet Maintenance Mechanic position. The funding for the new salary comes from several unfilled positions within the Motor Vehicle Highway Department. The new position is the last in Motor Vehicle Highway Department on page 3.

**DEPARTMENT: Motor Vehicle Highway**

- Street Commissioner (Exempt) \$56,168.00 / \$2,160.31 \*
- Office Manager \$37,332.00 / \$1,435.85 \*
- Shop Foreman \$45,033.00 / \$1,732.04 \*\*
- Street Department Supervisor \$45,760.00 / \$1760.00 \*\*
- Street Crew Leader \$37,564.00 / \$1,444.77 \*\*
- Senior Street Maintenance Worker \$33,522.36 / \$1,289.32 \*\*
- Street Maintenance Worker \$32662.62 / \$1256.25 \*\*
- Street Maintenance Laborer \$27,186.00 / \$1,045.62 \*\*
- Tree & Drainage Specialist \$39,520.00/ \$1,520.00 \*\*
  - 40% MVH/60% MS4
- Fleet Maintenance Mechanic \$52,000.00 / \$2000.00\*\*

**BUDGETARY ORDINANCE NO.: 14-08**  
**City of Franklin, Indiana**  
**Repealing and Replacing Budgetary Ordinance No.: 13-13**  
**A Budgetary Ordinance Fixing and Authorizing the Payment of Certain Salaries of**  
**Appointed Officers and Employees of the City of Franklin, Indiana for Year 2014**  
**(Civil City)**

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FRANKLIN:

**Section 1**

That for the year 2014, the annual salary and pay for the appointed officers and employees of the City of Franklin, Indiana, shall be fixed as follows:

**SALARY SCHEDULE AS PRESENTED**

**BY**

**MAYOR JOSEPH E. MCGUINNESS**

To the Common Council of the City of Franklin, Indiana

I, the undersigned, Joseph E. McGuinness, Mayor of the City of Franklin, Indiana, as required by Indiana Code 36-4-7-3 and 36-4-7-4, hereby fix the salaries and pay schedule for appointed officers and employees of the City of Franklin, Indiana for the year 2014, and request that such salary rates be approved by the Common Council. This salary and pay schedule indicates the annual salary appropriation and maximum base bi-weekly payments for each position with the actual rate to be established by the Department Head. All amounts shown are subject to availability of funds and other income to the City of Franklin.

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**DEPARTMENT: Mayor**

- Director of Communications (Exempt) \$40,616.00 / \$1,562.15\*

**DEPARTMENT: Clerk-Treasurer**

- Account Coordinator \$39,439.49 / \$1,516.90 \*
  - 65% General / 35% Sewer Utility
- Payroll/Personnel Coordinator \$35,651.20 / \$1,371.20 \*
  - 65% General / 35% Sewer Utility
- Administrative Assistant/Records Clerk \$35,651.20 / \$1,371.20 \*
  - 65% General / 35% Sewer Utility
- Claims Coordinator \$35,651.20 / \$1,371.20 \*
  - 65% General / 35% Sewer Utility

**DEPARTMENT: City Hall**

- Receptionist \$28,330.00 / \$1089.62 \*

**DEPARTMENT: Fire**

- Fire Chief (Exempt) \$62,669.00 / \$2,410.35 \*
  - \$800yr Clothing Allowance
- Deputy Fire Chief (Exempt) \$57,166.00 / \$2,198.69 \*
  - \$800yr Clothing Allowance
- Captain \$52,497.00 / \$2,019.12 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Lieutenant \$49,909.00 / \$1,919.58 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Lieutenant/Paramedic \$52,909.00 / \$2,034.96 \*\*
  - 28 day overtime, \$800.00 yr Clothing Allowance
- Firefighter/EMT \$46,676.00 / \$1,795.23 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Firefighter/Paramedic \$49,676.00 / \$1,910.62 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Civilian Inspector \$39,520.00 / \$1,520.00 \*
  - \$400 Clothing Allowance
- Administrative Assistant/Payroll Clerk \$34,294.00 / \$1,319.00 \*

**DEPARTMENT: Police**

- Police Chief \$62,669.00 / \$2,410.35 \*
  - \$800yr Clothing Allowance
- Deputy Police Chief \$57,166.00 / \$2,198.69 \*
  - \$800yr Clothing Allowance
- Lieutenant \$49,909.00 / \$1,919.58 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Sergeant \$47,970.00 / \$1,845.00 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Police Officer \$46,676.00 / \$1,795.23 \*\*
  - 28 day overtime, \$800yr Clothing Allowance
- Office Manger/Computer Assistant \$34,967.00 / \$1,344.88 \*
- Administrative Secretary \$29,753.00 / \$1,144.35 \*
- Bookkeeper \$34,294.00 / \$1,319.00 \*
- Evidence Control Officer \$37,682.00 / \$1,449.31 \*
  - \$400yr Clothing Allowance
- Public safety Officer \$31,200.00 / \$1,200.00 \*
  - \$400 yr Clothing Allowance
- Transcriptionist \$29,740 / \$1,143.83 \*

**DEPARTMENT: City Court**

- Bailiff (Part Time Salary) \$3,166.80 / \$121.80
- Court Clerk \$38,481.00 / \$1,480.04 \*
- Deputy Court Clerk \$34,507.00 / \$1,327.19 \*

**DEPARTMENT: Planning & Engineering**

- Engineer (Exempt) \$72,800.00 / \$2,800.00 \*
  - 45% Planning / 27.5% Sewer Utility / 27.5% MS4
- Building Official \$46,736.00 / \$1797.54 \*
- Associate Planner \$39,520.00 / \$1,520.00 \*
- Senior Planner \$50,133.00 / \$1,928.19 \*
- Administrative Assistant \$33,280.00 / \$1,280.00 \*
- Code Compliance Official \$33,290.00 / \$1,280.38 \*
- Civil Technician \$45,000.00 / \$1,730.77 \*
  - 72.5% Planning / 27.5% MS4
- Plan Commission Members (Appointed) \$600.00 / \$150.00 Quarterly
- Board of Zoning Appeals Members (Appointed) \$600.00 / \$150.00 Quarterly

**DEPARTMENT: Community Development**

- Community Development Director (Exempt) \$56,667.00 / \$2,179.50 \*
- Community Development Specialist \$40,540.00 / \$1,559.23 \*
- Economic Dev. Commission Members (Appointed) \$600.00 / \$150.00 Quarterly

**TELECOMMUNICATIONS:**

- Commission Members (Appointed) \$600.00 / \$150.00 Quarterly

**DEPARTMENT: Cemetery**

- Sexton \$41,926.00 / \$1,612.54 \*
- Grounds Labor/Backhoe \$29,092.00 / \$1,118.92 \*
- Records Clerk \$33,995.00 / \$1,307.50 \*

**FIRE MERIT:**

- Commission Members (Appointed) \$600.00 / \$150.00 Quarterly

**POLICE MERIT:**

- Commission Members (Appointed) \$600.00 / \$150.00 Quarterly

**DEPARTMENT: Motor Vehicle Highway**

- Street Commissioner (Exempt) \$56,168.00 / \$2,160.31 \*
- Office Manager \$37,332.00 / \$1,435.85 \*
- Shop Foreman \$45,033.00 / \$1,732.04 \*\*
- Street Department Supervisor \$45,760.00 / \$1760.00 \*\*
- Street Crew Leader \$37,564.00 / \$1,444.77 \*\*
- Senior Street Maintenance Worker \$33,522.36 / \$1,289.32 \*\*
- Street Maintenance Worker \$32662.62 / \$1256.25 \*\*
- Street Maintenance Laborer \$27,186.00 / \$1,045.62 \*\*
- Tree & Drainage Specialist \$39,520.00 / \$1,520.00 \*\*
  - 40% MVH/60% MS4
- Fleet Maintenance Mechanic \$52,000.00 / \$2000.00\*\*

**DEPARTMENT: Park & Recreation**

- Superintendent (Exempt) \$61,610.00 / \$2,369.62 \*
  - 90% Parks/10% Ath & Rec
- Assistant Superintendent (Exempt) \$51,031.00 / \$1,962.73 \*
- Business Services Director \$40,060.00 / \$1,540.77 \*
- Recreation Director \$39,891.00 / \$1,534.26 \*
- Active Adults Program Director \$39,891.00 / \$1,534.27 \*
- Building Services Supervisor \$32,978.00 / \$1,268.38 \*
- Park Operations Director \$46,263.00 / \$1,779.35 \*
- Park Maintenance Supervisor \$38,805.00 / \$1,492.50 \*
- Park/Grounds Maintenance \$28,812.00 / \$1,108.15 \*
- Administrative Services Coordinator \$33,652.00 / \$1,294.28 \*
  - 100% Athletic and Recreation Fund
- Marketing Coordinator \$33,652.00 / \$1,294.28 \*
  - 100% Athletic and Recreation Fund
- Aquatic Center Manager (Part Time Salary) \$7,000.00
- Assistant Aquatic Center Manager (Part Time Salary) \$5,850.00
- Park Board Members \$600.00 / \$150.00 Quarterly

**FIRE & POLICE PENSION:**

- Fire Pension Secretary \$2,000.00 / \$76.92
- Police Pension Secretary \$2,000.00 / \$76.92

\* 37.5 hour work week

\*\* 40 hour work week

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**Section 2**

The payroll week shall be the calendar week beginning Saturday and ending Friday. The payroll period shall consist of two (2) consecutive weeks / fourteen (14) days.

**Section 3**

The hourly rate for non-exempt full-time civilian employees is to be calculated by dividing the annual salary appropriation by the number of hours regularly scheduled to work within the calendar year for such employees.

**Section 4**

- (a) Benefit time and special leave compensation for civilian employees is pursuant to the Civilian Employee Manual adopted by the Common Council and administered by the Board of Public Works and Safety.

- (b) Benefit time and special leave for merit police officers is pursuant to the Franklin Police Department Rules and Regulations Manual as approved by the Common Council and administered by Board of Public Works and Safety.
- (c) Benefit time and special leave available to merit firefighters is pursuant to the Franklin Fire Department Rules and Regulations Manual as approved by the Common Council and administered by Board of Public Works and Safety.
- (d) Longevity pay is pursuant to Ordinance No. 08-07.
- (e) Clothing allowances will be paid to designated employees at the following rate according to Ordinance No. 11-09:
  - (I) Merit Police Officers, Police Evidence Control Officer and Merit Firefighters \$800/yr.
  - (II) Police Dispatchers, Police Public Safety Officer, and Fire Civilian Inspector \$400/yr.

**Section 5**

The above-stated benefits are for reference and illustration only, and their inclusion in this ordinance does not modify the specific benefit provided by other ordinances.

**Section 6**

This Ordinance shall be in full force and effect from and after its passage and signing by the Mayor.

Introduced and Filed on the 16th day of June, 2014.

DULY PASSED on this \_\_\_ day of \_\_\_\_\_ 2014 by the Common Council of the City of Franklin, Johnson County, Indiana, having been passed by a vote \_\_\_\_\_ in Favor and \_\_\_ Opposed.

City of Franklin, Indiana, By its Common Council:

**Voting Affirmative:**

\_\_\_\_\_  
Steven Barnett, President

\_\_\_\_\_  
Joseph P. Abban

\_\_\_\_\_  
Joseph R. Ault

\_\_\_\_\_  
Kenneth W. Austin

\_\_\_\_\_  
Robert D. Henderson

\_\_\_\_\_  
Stephen D. Hougland

\_\_\_\_\_  
Richard L. Wertz

**Voting Opposed:**

\_\_\_\_\_  
Steven Barnett, President

\_\_\_\_\_  
Joseph P. Abban

\_\_\_\_\_  
Joseph R. Ault

\_\_\_\_\_  
Kenneth W. Austin

\_\_\_\_\_  
Robert D. Henderson

\_\_\_\_\_  
Stephen D. Hougland

\_\_\_\_\_  
Richard L. Wertz

Attest:

\_\_\_\_\_  
Janet P. Alexander, Clerk-Treasurer

Presented by me to the Mayor of the City of Franklin for his approval or veto pursuant to  
Indiana Code § 36-4-6-15, 16, this \_\_\_\_ day of \_\_\_\_\_, 2014 at \_\_\_\_\_ o'clock  
a.m./p.m.

\_\_\_\_\_  
Janet P. Alexander, Clerk-Treasurer

This ordinance having been passed by the legislative body and presented to me  
[Approved by me and duly adopted, pursuant to Indiana Code § 36-4-6-16(a)(1)] [Vetoed,  
pursuant to Indiana Code § 36-4-6-16(a)(2)], this \_\_\_\_\_ day of \_\_\_\_\_, 2014, at \_  
\_\_\_\_\_ o'clock a.m./p.m.

\_\_\_\_\_  
Joseph E. McGuinness, Mayor

Attest:

\_\_\_\_\_  
Janet P. Alexander, Clerk-Treasurer